



DRIPPING SPRINGS
Texas

CITY COUNCIL WORKSHOP & REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Tuesday, August 02, 2022 at 6:00 PM

AGENDA

CALL TO ORDER AND ROLL CALL

City Council Members

Mayor Bill Foulds, Jr.

Mayor Pro Tem Taline Manassian

Council Member Place 2 Wade King

Council Member Place 3 Geoffrey Tahuahua

Council Member Place 4 Travis Crow

Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer

Deputy City Administrator Ginger Faught

City Attorney Laura Mueller

City Treasurer Shawn Cox

City Secretary Andrea Cunningham

IT Director Jason Weinstock

Public Works Director Aaron Reed

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

PROCLAMATIONS & PRESENTATIONS

- 1. Annual Report on the Dripping Springs Visitors Bureau. Pam Owens, President/CEO**

WORKSHOP

Workshop items are for discussion only and no action will be taken.

- 2. Presentation and discussion regarding the Proposed Filed Municipal Budget for Fiscal Year 2023.**

CITY COUNCIL

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

- 3. Approval of the July 19, 2022, City Council Workshop & Regular meeting minutes.**
- 4. Approval of the July 26, 2022, City Council Workshop & Regular meeting minutes.**
- 5. Approval of the reappointment of Hope Boatright for a term ending June 30, 2024, and the appointment of Matthew Fougerat and Olivia Barnard for terms ending June 30, 2024, to the Parks & Recreation Commission.**
- 6. Approval of a Resolution Approving and Accepting a Construction Bond for Big Sky Subdivision Phase 3 Fiscal Improvements.**
- 7. Approval of a Resolution Approving and Accepting a Construction Bond for Big Sky Subdivision Phase 4 Fiscal Improvements.**
- 8. Approval of a Resolution Accepting Improvements and Approving and Accepting a Maintenance Bond for Driftwood Subdivision Wastewater Extension Improvements**

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- 9. Deliberation of the employment, evaluation, and duties of the administrator and deputy city administrator. Deliberation of Personnel Matters, 551.074**

- 10.** Deliberation regarding the appointment, employment, evaluation, reassignment, compensation, and duties of Penny Appleman, Roman Baligad, Jim Bass, Andrew Binz, Kevin Campbell, Sherry Canady, Tory Carpenter, Sarah Cole, Shawn Cox, Andrea Cunningham, Brandon Elliott, Ginger Faught, Michelle Fischer, Sesario Garza, Johnathon Hill, Caylie Houchin, Alison Jamieson, Sheri Kapanka, Amy Kappler, Jesse Kennis, Howard Koontz, Johnna Krantz, Charles Gray Lahrman, Debbie Loesch, Heron Longoria, Laura Mueller, Emily Nelson, Shane Pevehouse, Dany Ramirez, Steve Rasette, Aaron Reed, Charles Reed, Craig Rice, Warlan Rivera, Jessica Selina Romero, Mackenzie Rusick, Teresa Sanders, Lily Sellers, Nick Spillar, William Stevens, Riley Sublett, and Lisa Sullivan, Andrew Thompson, Jason Weinstock. *Deliberation of Personnel Matters, 551.074*

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

August 9, 2022, at 5:30 p.m.

August 16, 2022, at 6:00 p.m.

August 23, 2022, at 5:30 p.m.

August 30, 2022, at 5:30 p.m.

Board, Commission & Committee Meetings

August 4, 2022, Historic Preservation Commission at 4:00 p.m.

August 8, 2022, TIRZ No. 1 & No. 2 Board at 4:00 p.m.

August 8, 2022, Founders Day Commission at 6:30 p.m.

August 9, 2022, Planning & Zoning Commission at 6:00 p.m.

August 10, 2022, Utility Commission at 4:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **August 29, 2022, at 3:30 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Request for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



It All Starts With A Visit
Dripping Springs Visitors Bureau

Dripping Springs Visitors Bureau

- 501(c)(3) charitable non-profit organization
- 2 staff members
 - Pam Owens – President/CEO
 - Samantha Larghe – Brand Manager
- 10 office volunteers – 2 per day
- Governed by a board of directors
- Assisted by a Tourism Advisory Team
made up of local tourism business
partners as well as a City representative
- Destination Dripping Springs is the marketing arm of the DSVB

Funding Sources

- Annual HOT grant from City of Dripping Springs
- Small grant from DS Chamber of Commerce
- Portion of ad proceeds from DS Visitor's Guides
- DestinationDrippingSprings.com Enhanced Partners Profile (new)
- Fundraisers by DSVB
 - Dripping with Taste Trail Passport
 - Dripping Springs Songwriters Festival

Visitors Center

Regular schedule of 2 volunteers per day,
Monday through Friday, 9am-4pm.

- Number of visitors in 2019 – 1375
- Number of visitors in 2020 – 634
(Closed part of the year due to Covid)
- Number of visitors in 5 months of 2021 – 413 (Closed part of the year due to Covid)
- Number of visitors in 2022 up through June – 715
- Facility provided by City of DS and shared with the DS Chamber of Commerce



Marketing

- Will spend approximately \$43,500 on marketing from Oct 1, 2022-Sept 30, 2022 – primarily through digital ads, social media and websites.
- We promote all aspects of tourism in the Dripping Springs/Driftwood area including:
 - Wedding Capital of Texas®
 - Dripping with Taste® Trail
 - Dripping Springs Songwriters Festival
 - Natural beauty and parks of the area
 - Events at DS Ranch Park, Founders Day, Christmas on Mercer
 - Local events at music venues, wineries, breweries, distilleries, and food establishments



Destination Dripping Springs

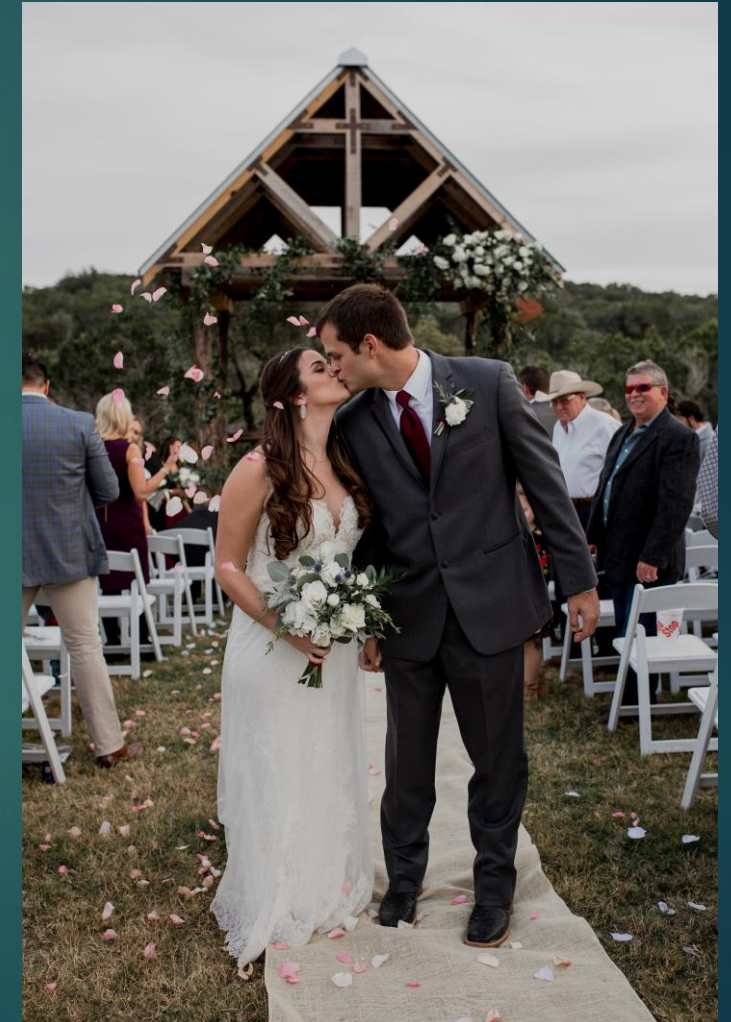
- Destination Dripping Springs website - DestinationDrippingSprings.com
- Blog Posts – wide variety of information about things to do
- Newsletter and Event Calendar – live music and events – emailed to 8,219 per month, with average open rate of 41%
- Social Media – postings weekly
 - **Facebook**
Post Reach – 164k, 6,045 Page Likes
 - **Instagram**
Impressions – 32k - 7,679 Followers
 - **Pinterest** – 6k Impressions in 1 month



Wedding Capital of Texas®

Item # 1.

- Wedding Capital of Texas® - WCOT started by DS Chamber of Commerce – now owned and managed by DSVB
- Social Media – postings weekly (Facebook & Instagram)
- Quarterly Newsletter – launched 2021 for wedding professionals
- Bi-Monthly Network Meetings – for wedding professionals
- Showcase – bi-annual event with 30+ local vendors for engaged couples and their families. The Winter Showcase in January and the Summer Showcase in July includes tours at wedding related businesses.



Dripping Springs Songwriters Festival

- Owned and managed by the Dripping Springs Visitors Bureau since 2020, this year's 8th annual production includes but not limited to:
 - Vetting songwriters
 - Soliciting and securing sponsorships
 - Marketing and advertising - print and social media
 - Securing housing for songwriters
 - Securing and managing more than 50 volunteers
 - Securing lodging for 30+ songwriters
 - Working with historic districts' host venues and businesses



Dripping with Taste® Trail

- The DWT Trail includes all 29 wineries, breweries and distilleries in the DS/Driftwood area.
- The Passport is a fundraiser for the Visitors Bureau and a way for us to promote our craft beverage scene through participating wineries, breweries and distilleries donating their products to consumers who have purchased the “Trail” digital passport. The Visitors Bureau receives funds from participant’s purchase, and we promote the Trail through: social media, press releases, webpage, “Texas Highways” digital banner ads, etc.
- The first highly successful Dripping Springs Brewers Festival was held March 26 downtown near the Stephenson and Old Academy buildings. All eleven brewreies in the DS/Driftwood area participated and the next one is March 25, 2023



Birding In Dripping Springs

- Created Birding webpage on DestinationDrippingSprings.com
- Started a quarterly newsletter – Birds & Blooms
- Assisted City of Dripping Springs with:
 - Bird City designation
 - Festival of Flight at Charro Ranch Park



Want to discover the best birding in the Texas Hill Country? Read on!

Texas Lifestyle Magazine recently interviewed Destination Dripping Springs President/CEO, Pam Owens.

"Pam Owens' love for the region combined with her former business experiences made her a natural fit to lead the newly formed **Dripping Springs Visitors Bureau** in 2016. A native of southeast Texas, Owens has lived in Dripping Springs since 1983.

We chatted with her about the recently announced program, **Birds and Blooms**, in the Dripping Springs area."

[Read On](#)

Music Friendly Community

- Received designation in May 2021
- Created Music Friendly page on DestinationDrippingSprings.com
- Developed a PR campaign
- Developed community advisory board
- Collecting names/contacts of community music members



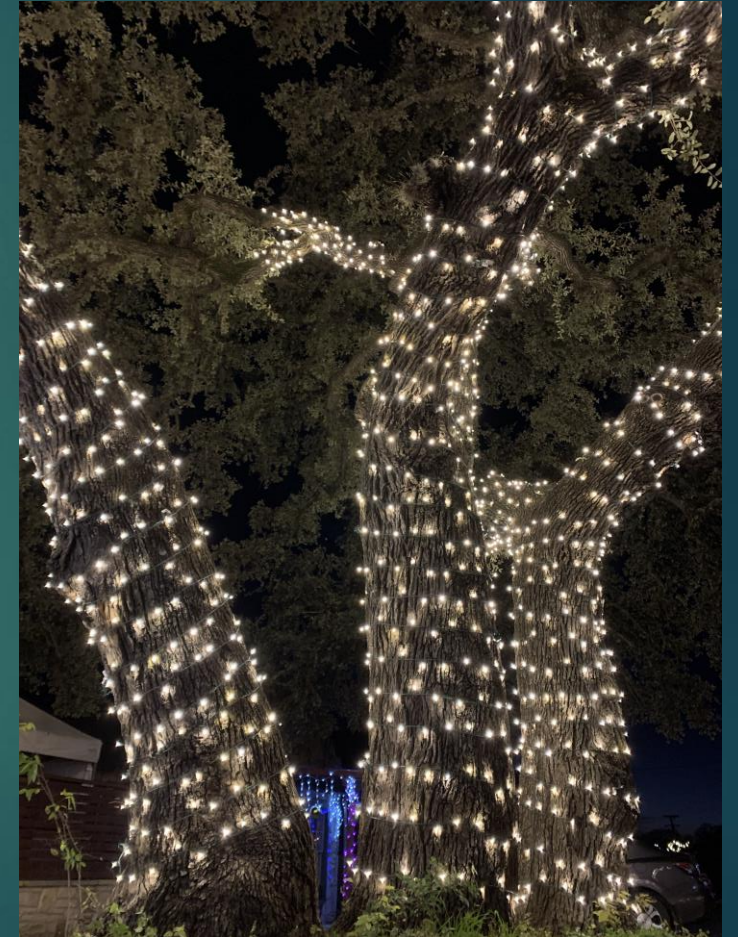
Film Friendly Community

- Received designation in August 2018
- Assist scouts/film producers to find locations, contacts, etc.
- Assist with required city documentation



Holiday Lighting

- Since 2018, the Visitors Bureau has campaigned for community members and businesses to donate to light up Historic Mercer Street.
- Each year we've been able to add additional lighting, decorations and a photo op.
- We will again have a community drive to increase awareness and overall presentation.
- The "Buy A Light" donation campaign starts on August 1.



Visitor's Guides

- Staff assists the publisher with topics, photos, lists and articles
- 15,000 printed twice yearly – Spring/Summer and Fall/Winter
- Distributed to the 11 Texas information centers, Hill Country and Dripping Springs/Driftwood locations and to DS Century News subscribers
- Included in the Chamber of Commerce new resident bags and given to guests who stop by the Visitors Center
- Given to local businesses and homeowner associations
- Placed in the 3 magazine racks on Mercer Street and 2 at the Visitors Center
- Digital copy included on DestinationDrippingSprings.com



Solar Eclipses

- Planning and already marketing for the 2023 annular and the 2024 total eclipse
- Have developed webpage on DestinationDrippingSprings.com for information
- Working with the City of DS and other Hill Country community leaders to prepare and market our area since the Hill Country and Dripping Springs is in the center of totality for the 2024 total eclipse.



Texas Hill Country Trail Region

- Pam serves on the board of directors and is past president of the 19 county organization with an emphasis on historic locations
- We participate with other communities in the Region's marketing and workshops
- Had co-op marketing campaign with Dallas-based social media influencer who visited Dripping Springs



Advocacy

- Participate with the Texas Travel Association's advocacy efforts for tourism funding
- Distribute monthly press releases to local and regional publications to keep Dripping Springs tourism in the forefront and top of mind
- Sponsor Tourism Tuesday & Wedding Capital Networking Group - for local tourism professionals
- Participate in annual National Travel & Tourism Week
- Pam to participate on panel for CVB's with less than \$300,000 budget at Texas Association of Convention & Visitors Bureaus annual conference in August.
- Pam serves on the Dripping Springs Ranch Park Board of Directors and the City's 2045 Comprehensive Plan

2023 Goals

- **Increase** visits to Dripping Springs year around by:
Establishing a media plan with data intelligence – valuable to multiple entities offering visitor statistics showing visitor home and lodging locations, purpose of visit, shopping trends, etc.

Data intelligence will allow us to target future marketing and assist current DS businesses in their marketing, as well as provide insight for future tourism entrepreneurs.



- **Assist** in developing more local art experiences, especially in open spaces
- **Continue** to improve DestinationDrippingSprings.com SEO, ease of use for visitors and residents, increase membership in the Enhanced Partner Profile
- **Continue** to be a source of tourism information for visitors and residents as well as local entities

2022 Dripping Springs Songwriters Festival

Item # 1.

▶ <https://youtu.be/T81-7XzW-LE>

City of Dripping Springs

JUL 01 2022

Rec'd by City Secretary



City of Dripping Springs Proposed Municipal Budget Fiscal Year 2022-2023

This budget will raise more total property taxes than last year's budget by \$71,645.31, which is 3.5%, and of that amount \$369,281.03 is tax revenue to be raised from new property added to the tax roll this year.

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
CITY - GENERAL FUND						
Balance Forward	1,573,178.86	1,606,121.36	32,942.50	1,606,121.36	2,675,226.48	
Revenue						
AD Valorem	1,983,491.97	1,983,491.97		2,047,008.72	2,118,654.02	
AV P&I	4,000.00	4,000.00		8,049.50	4,000.00	
Sales Tax	3,796,125.70	3,796,125.70		4,000,000.00	3,800,000.00	
Mixed Beverage	60,000.00	60,000.00		85,000.00	75,000.00	
Alcohol Permits	7,085.00	7,085.00		7,085.00	6,852.50	
Fire Inspections	10,000.00	10,000.00		50,000.00	50,000.00	
Bank Interest	40,000.00	40,000.00		85,000.00	50,000.00	
Development Fees:						
- Subdivision	656,006.25	656,006.25		1,000,000.00	890,750.00	
- Site Dev	239,108.41	239,108.41		367,986.99	400,000.00	
- Zoning/Signs/Ord	65,000.00	65,000.00		98,000.00	65,000.00	
Building Code	1,500,000.00	1,500,000.00		2,150,000.00	1,500,000.00	
Transportation	-	-				
Solid Waste	40,000.00	40,000.00		40,000.00	45,000.00	
Health Permits/Inspections	60,000.00	60,000.00		95,000.00	75,000.00	
Municipal Court	250.00	250.00		250.00	1,000.00	
Other Income	40,000.00	40,000.00		40,000.00	40,000.00	
TXF from Capital Improvements	300,000.00	324,000.00	24,000.00	-		
TXF DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00	
TXF from HOT	4,305.00	4,305.00		4,305.00	2,404.33	
TXF from WWU					4,066.66	
TXF from TIRZ				127,102.00		
FEMA	-	-		5,292.38		
CARES Act	-	-				
Coronavirus Local Fiscal Recovery Funds (CLFRF)	707,181.10	707,181.10		708,578.71	-	
Total	11,096,132.29	11,153,074.79	56,942.50	12,535,179.66	11,813,354.00	
Expense						
Supplies	25,000.00	25,000.00		25,000.00	30,000.00	
Office IT Equipment and Support	70,890.00	70,890.00		70,890.00	101,090.00	
Software Purchase, Agreements and Licenses	165,142.00	183,888.00	18,746.00	184,000.00	200,013.00	
Website	6,625.00	6,625.00		6,625.00	6,625.00	
Communications Network/Phone	31,000.00	31,000.00		31,000.00	36,830.84	
Miscellaneous Office Equipment	6,000.00	6,000.00		6,000.00	6,000.00	
Utilities:						
- Street Lights	20,000.00	20,000.00		20,000.00	20,000.00	
- Streets Water	4,000.00	4,000.00		3,500.00	4,000.00	
- Office Electric	4,500.00	4,500.00		5,000.00	5,500.00	
- Office Water	650.00	650.00		650.00	650.00	
- Stephenson Electric	1,500.00	1,500.00		1,200.00	1,500.00	
- Stephenson Water	500.00	500.00		500.00	500.00	
Transportation:						
- Improvement Projects	775,000.00	775,000.00		400,000.00	1,096,332.00	
- Street & ROW Maintenance	184,250.00	184,250.00		184,250.00	204,050.00	
- Street Improvements	592,087.25	592,087.25		592,087.25	400,000.00	
Office Maintenance/Repairs	11,060.00	11,060.00		11,060.00	18,510.00	
Stephenson Building & Lawn Maintenance	5,500.00	5,500.00		2,000.00	6,000.00	
Maintenance Equipment	47,878.00	47,878.00		47,878.00	97,500.00	
Equipment Maintenance	3,000.00	3,000.00		3,000.00	5,500.00	
Maintenance Supplies	4,600.00	4,600.00		4,600.00	5,100.00	
Fleet Acquisition	196,700.00	196,700.00		196,700.00	110,000.00	
Fleet Maintenance	18,800.00	28,800.00	10,000.00	28,800.00	44,180.00	
City Hall Improvements	5,000.00	5,000.00		5,000.00	300,000.00	
Uniforms	7,760.00	7,760.00		7,760.00	12,310.00	23

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
Special Projects:						
- Family Violence Ctr	7,000.00	7,000.00		7,000.00	7,000.00	
- Lighting Compliance	2,000.00	2,000.00		2,000.00	2,000.00	
- Economic Development	10,000.00	10,000.00		10,000.00	5,000.00	
- Records Management	1,220.00	1,220.00		720.00	1,220.00	
- Government Affairs	-	-			60,000.00	
- Stephenson Parking Lot Improvements	-	-				
- Stephenson Building Rehabilitation	14,000.00	14,000.00		14,000.00	10,000.00	
- OFR Grant Writer	7,500.00	7,500.00		-	-	
- Planning Consultant	175,000.00	175,000.00		175,000.00	250,000.00	
- Land Acquisition	10,000.00	10,000.00			10,000.00	
- Downtown Bathroom	100,000.00	100,000.00			200,000.00	
- City Hall Planning					30,000.00	
Public Safety:						
- Emergency Management Equipment	50,970.00	50,970.00		50,970.00	42,690.00	
- Emergency Equipment Fire & Safety	2,118.00	2,118.00		1,500.00	611.00	
- Emergency Mgt PR	2,000.00	2,000.00		2,000.00	2,000.00	
- Emergency Equipment Maintenance & Service	5,860.00	5,860.00		5,860.00	11,702.00	
- Emergency Management Other					30,000.00	
- Animal Control	3,400.00	3,400.00		3,400.00	3,400.00	
Public Relations	7,488.00	8,988.00	1,500.00	8,988.00	5,200.00	
Postage	3,200.00	3,200.00		3,200.00	3,200.00	
TML Insurance:						
- Liability	20,850.00	20,850.00		20,850.00	25,000.00	
- Property	34,646.00	34,646.00		39,000.00	41,000.00	
- Workers' Comp	25,000.00	25,000.00		25,000.00	25,000.00	
Dues, Fees, Subscriptions	30,000.00	30,000.00		30,000.00	41,337.95	
Public Notices	6,000.00	6,000.00		6,000.00	6,000.00	
City Sponsored Events	5,000.00	5,000.00		5,000.00	5,000.00	
Election	8,000.00	8,000.00		1,000.00	8,000.00	
Salaries	2,249,643.70	2,263,243.70	13,600.00	2,065,000.00	2,644,355.85	
Taxes	180,413.74	181,706.14	1,292.40	165,352.59	211,365.22	
Benefits	238,768.10	238,768.10		217,278.97	278,432.53	
Retirement	133,118.97	133,118.97		121,138.26	158,168.37	
DSRP Salaries	376,654.59	376,654.59		350,000.00	515,070.52	
DSRP Taxes	30,032.28	30,032.28		27,930.02	41,172.17	
DSRP Benefits	54,436.25	54,436.25		50,625.71	73,155.45	
DSRP Retirement	19,323.28	19,323.28		19,000.00	29,210.32	
Professional Services:						
- Financial Services	115,000.00	115,000.00		28,000.00	35,000.00	
- Engineering	70,000.00	94,000.00	24,000.00	94,000.00	70,000.00	
- Special Counsel and Consultants	59,000.00	44,107.60	(14,892.40)	44,107.60	55,800.00	
- Muni Court	15,500.00	15,500.00		15,500.00	15,500.00	
- Bldg. Inspector	750,000.00	750,000.00		1,720,000.00	750,000.00	
- Fire Inspector				40,000.00	40,000.00	
- Health Inspector	50,000.00	50,000.00		70,000.00	50,000.00	
- Architectural and Landscape Consultants	5,000.00	5,000.00		4,000.00	5,000.00	
- Historic District Consultant	3,500.00	3,500.00		3,500.00	3,500.00	
- Lighting Consultant	1,000.00	1,000.00		1,000.00	1,000.00	
- Human Resource Consultant	10,000.00	10,000.00		12,500.00	15,000.00	
Training/CE	83,623.90	83,623.90		83,623.90	92,892.04	
Code Publication	5,350.00	5,350.00		7,500.00	8,000.00	
Mileage	2,000.00	2,000.00		1,500.00	2,000.00	
Miscellaneous Office Expense	10,000.00	10,000.00		10,000.00	10,000.00	
Bad Debt Expense	5,000.00	5,000.00		-	-	
Contingencies/Emergency Fund	50,000.00	50,000.00		35,000.00	50,000.00	
Coronavirus Local Fiscal Recovery Funds (CLFRF)	-	56,146.39	56,146.39	60,000.00		

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
TXF to Reserve Fund	200,000.00	200,000.00		300,000.00	300,000.00	
TXF AV to TIF	200,244.23	200,244.23		207,963.66	437,849.40	
TXF to TIRZ	250,000.00	250,000.00		250,000.00	-	
Sales Tax TXF to WWU	759,225.14	759,225.14		800,000.00	760,000.00	
SPA & ECO D TXF	218,656.84	218,656.84		230,400.00	218,880.00	
TXF to DSRP	75,000.00	178,000.00	103,000.00	178,000.00	275,884.04	
TXF to Capital Improvement Fund	-	-				
TXF to Vehicle Replacement Fund	25,462.00	25,462.00		25,462.00	32,725.00	
TXF to WWU	-	155,721.00	155,721.00	155,721.00		
TXF to Founders Day	-	13,000.00	13,000.00	13,000.00		
TXF to Farmers Market				3,657.83	15,249.56	
Total	8,964,647.27	9,346,760.66	382,113.39	9,659,749.79	10,732,772.26	
PARKS - GENERAL FUND						
Revenue						
Sponsorships and Donations	7,800.00	10,496.00	2,696.00	5,000.00	2,000.00	
City Sponsored Events	1,227.00	1,227.00		-	3,000.00	
Programs and Events	5,000.00	18,800.00	13,800.00	12,500.00	8,000.00	
Community Service Permit Fees	4,400.00	4,400.00		1,500.00	1,800.00	
Aquatics Program Income	85,800.00	85,800.00		27,000.00	29,400.00	
Pool and Pavilion Rental	16,800.00	16,800.00		2,500.00	16,950.00	
Park Rental Fees	5,350.00	5,350.00		5,350.00	5,950.00	
Reimbursement of Utility Costs	8,000.00	8,000.00		2,014.95	-	
TXF from HOT Fund	2,000.00	2,000.00		-	159,000.00	
TXF from Parkland Dedication	113,462.80	113,462.80		111,462.80	107,000.00	
TXF from Parkland Development	111,731.40	121,731.40	10,000.00	5,832.00		
TXF from Landscaping Fund	4,000.00	4,000.00		4,000.00	1,000.00	
TXF from Contingency Funds	-	-				
TXF from DSRP	-	-				
TXF from CLFRF	-			-	160,570.49	
Total Revenue	365,571.20	392,067.20	26,496.00	177,159.75	494,670.49	
Expense						
Other	11,500.00	11,500.00		11,500.00	11,500.00	
Park Consultants	-	10,000.00	10,000.00	11,012.00	10,000.00	
Dues Fees and Subscriptions	1,337.50	1,337.50		2,275.00	1,464.50	
Advertising & Marketing	6,500.00	6,500.00		7,000.00	11,250.00	
DS Ranch House Furniture & Equipment	-	-			-	
Total Other	19,337.50	29,337.50	10,000.00	31,787.00	34,214.50	
Public Improvements						
All Parks	-	32,942.50	32,942.50	32,942.50	6,500.00	
Triangle Improvement	2,000.00	2,000.00		-	9,000.00	
Rathgeber Improvements	-	-			100,000.00	
Founders Park	67,731.40	67,731.40		67,731.40	144,410.00	
Founders Pool					1,500.00	
Skate Park					75,000.00	
S & R Park	-	-			150,000.00	
Charro Ranch Park	1,800.00	1,800.00		1,800.00	1,000.00	
DS Ranch Park	-	-				
Total Improvements	71,531.40	104,473.90	32,942.50	102,473.90	487,410.00	
Utilities						
Portable Toilets	5,000.00	5,000.00		7,800.00	7,250.00	
Triangle Electric	500.00	500.00		500.00	500.00	
Triangle Water	500.00	500.00		500.00	1,000.00	
S&R Park Water	14,500.00	14,500.00		13,000.00	13,000.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
SRP Electric	1,200.00	2,500.00	1,300.00	3,250.00	2,500.00	
FMP Pool/ Pavilion Water	6,000.00	6,000.00		6,000.00	6,000.00	
FMP Pool//Electricity	4,500.00	4,500.00		7,250.00	7,250.00	
Pool Phone/Network	1,500.00	1,500.00		1,675.00	1,650.00	
FMP Pool Propane	20,000.00	20,000.00		15,000.00	20,000.00	
DS Ranch Park Electricity	500.00	500.00		-	-	
DS Ranch Park Phone/Network	500.00	500.00		-	-	
DS Ranch Park Septic	-	-			-	
Total Utilities	54,700.00	56,000.00	1,300.00	54,975.00	59,150.00	
Maintenance						
General Maintenance (All Parks)	1,000.00	1,000.00		1,000.00	1,000.00	
Trail Washout repairs	-	-			-	
Equipment Rental	1,000.00	1,000.00		1,000.00	1,000.00	
Founders Pool	28,240.00	28,240.00		6,000.00	16,000.00	
Founders Park	-	-		22,240.00	50,740.00	
Skate Park Maintenance					500.00	
S&R	51,920.00	56,519.00	4,599.00	56,519.00	31,420.00	
Charro Ranch Park	7,700.00	7,700.00		7,700.00	7,250.00	
Triangle/ Veteran's Memorial Park	700.00	700.00		700.00	700.00	
DSRP	-	-			-	
Rathgeber Maintenance	-	-		-	900.00	
Total Maintenance	90,560.00	95,159.00	4,599.00	95,159.00	109,510.00	
Supplies						
General Parks	3,000.00	3,000.00		3,000.00	8,550.00	
Charro Ranch Supplies		1,500.00		1,500.00	1,500.00	
Founders Park Supplies	43,375.00	43,375.00		43,375.00		
Founders Pool Supplies	-	-			24,705.00	
Program and Events	1,500.00	13,740.00	12,240.00	5,190.00	20,050.00	
DSRP & Ranch House Supplies	-	-				
S&R Supplies	400.00	400.00		400.00	400.00	
Total Supplies	48,275.00	62,015.00	12,240.00	53,465.00	55,205.00	
Program Staff						
Camp Staff	-	-			-	
Program Event Staff	2,500.00	2,500.00		2,500.00	13,400.00	
Aquatics Staff	70,591.24	70,591.24		70,591.24	77,043.15	
Total Staff Expense	73,091.24	73,091.24		73,091.24	90,443.15	
Total Parks Expenditures	357,495.14	420,076.64	61,081.50	410,951.14	835,932.65	
FOUNDERS DAY - GENERAL FUND						
Balance Fwd.	19,313.52	19,313.52		19,313.52	33,588.01	
Revenue						
Craft booths/Business Booths	6,500.00	6,500.00		6,255.81	6,250.00	
Food booths	1,100.00	1,100.00		1,312.50	1,100.00	
BBQ cookers	4,600.00	4,600.00		4,837.50	4,600.00	
Carnival	9,500.00	9,500.00		13,585.46	10,000.00	
Parade	3,750.00	3,750.00		3,975.00	3,750.00	
Sponsorship	70,000.00	70,000.00		85,750.00	82,500.00	
Parking concession	1,700.00	1,700.00		3,299.22	1,700.00	
Electric	2,400.00	2,400.00		3,100.00	3,000.00	
Misc.	-	-				
TXF from General Fund	-	13,000.00	13,000.00	13,000.00		
Total	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
Expense						
Publicity	8,500.00	8,500.00		9,551.14	9,500.00	
Porta-Potties	7,150.00	7,150.00		10,019.00	12,000.00	
Security	20,000.00	33,000.00	13,000.00	41,967.98	32,500.00	
Health, Safety & Lighting					15,500.00	
Transportation					4,500.00	
Barricades/Traffic Plan	19,874.00	19,874.00		14,819.72	19,000.00	
Bands/Music/Sound	15,000.00	15,000.00		13,950.00	22,500.00	
Clean Up	5,060.00	5,060.00		5,500.00	5,500.00	
FD Event Supplies	7,000.00	7,000.00		4,538.38	5,000.00	
Sponsorship	5,000.00	5,000.00		5,551.97	6,000.00	
Parade	650.00	650.00		815.12	650.00	
Tent, Tables & Chairs	4,500.00	4,500.00		6,671.08	4,000.00	
Electricity	1,800.00	1,800.00		1,843.34	1,800.00	
FD Electrical Setup	4,600.00	4,600.00		-	4,600.00	
Contingencies	416.00	416.00		5,613.27	3,438.01	
Total expenses	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01	
Balance Fwd.	19,313.52	19,313.52	-	33,588.01	-	

CONSOLIDATED GENERAL FUND

Revenue						
City	11,096,132.29	11,153,074.79	56,942.50	12,535,179.66	11,813,354.00	
Parks	365,571.20	392,067.20	26,496.00	177,159.75	494,670.49	
Founders	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01	
Total	11,580,567.01	11,677,005.51	96,438.50	12,866,768.42	12,454,512.50	
Expense						
City	8,964,647.27	9,346,760.66	382,113.39	9,659,749.79	10,732,772.26	
Parks	357,495.14	420,076.64	61,081.50	410,951.14	835,932.65	
Founders	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01	
Total Expense	9,421,692.41	9,879,387.30	456,194.89	10,191,541.93	11,715,192.92	
Balance Fwd.	2,158,874.60	1,797,618.21	(359,756.39)	2,675,226.48	739,319.58	

DRIPPING SPRINGS FARMERS MARKET

Balance Forward	21,835.14	57,773.34	35,938.20	57,773.34	44,678.06	
Revenue						
FM Sponsor	1,000.00	5,000.00	4,000.00	3,445.00	5,000.00	
Grant Income	1,000.00	1,000.00		1,000.00	1,000.00	
Booth Space	42,000.00	42,000.00		42,000.00	54,600.00	
Applications	2,650.00	1,000.00	(1,650.00)	1,000.00	750.00	
Membership Fee	-	1,650.00	1,650.00	-	2,600.00	
Interest Income	500.00	500.00		85.00	200.00	
Market Event/Merch.	500.00	1,000.00	500.00	1,000.00	1,000.00	
Transfer from General Fund				3,657.83	15,249.56	
Total	69,485.14	109,923.34	40,438.20	109,961.17	125,077.62	

Expense						
Advertising	2,600.00	2,600.00		2,600.00	3,000.00	
Market Manager	36,884.80	36,884.80		39,195.64	52,679.65	
Market Specialist	-	-		1,672.65		
Payroll Tax Expense	3,073.69	3,073.69		3,265.77	4,281.99	
DSFM Benefits	7,608.13	7,608.13		8,602.54	8,125.04	
Retirement	2,213.09	2,213.09		2,373.59	3,173.95	
Entertainment& Activities	1,000.00	1,000.00		1,300.00	3,000.00	
Dues Fees & Subscriptions	200.00	200.00		200.00	200.00	
Market Event	500.00	500.00		-	500.00	
Training	200.00	200.00		-	200.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
Office Expense	100.00	100.00		50.00	300.00	
Supplies Expense	400.00	3,845.00	3,445.00	4,350.00	4,000.00	
Network & Phone				247.92	252.00	
Other Expense	200.00	200.00		1,425.00	2,600.00	
Capital Fund	-	-			-	
Contingency Fund	500.00	500.00			500.00	
Transfer to Reserve Fund					35,000.00	
Total Expense	55,479.71	58,924.71	3,445.00	65,283.11	117,812.63	
Balance Forward	14,005.43	50,998.63	36,993.20	44,678.06	7,264.99	
PARKLAND DEDICATION FUND						
Balance Forward	113,774.72	113,774.72		113,774.72	109,522.41	
Revenue						
Parkland Fees	-	-		107,210.49	-	
Total Revenue	113,774.72	113,774.72		220,985.21	109,522.41	
Expense						
Park Improvements	113,462.80	113,462.80		111,462.80	107,000.00	
TXF to AG Facility	-	-				
Master Naturalists	-	-				
Total Expenses	113,462.80	113,462.80		111,462.80	107,000.00	
Balance Forward	311.92	311.92		109,522.41	2,522.41	
PARKLAND DEVELOPMENT FUND						
Balance Forward	-	-		-	-	
Revenue						
Parkland Development Fees	161,000.00	161,000.00		5,832.00		
Total Revenue	161,000.00	161,000.00		5,832.00	-	
Expense						
Transfer to Parks	111,731.40	121,731.40	10,000.00	5,832.00		
Total Expenses	111,731.40	121,731.40	10,000.00	5,832.00	-	
Balance Forward	49,268.60	39,268.60		-	-	
AG FACILITY FUND						
Balance Fwd.	-	-		-	-	
Revenue						
Ag Facility Fees	37,065.00	37,065.00		875.00	47,495.00	
Total Revenues	37,065.00	37,065.00		875.00	47,495.00	
Expense						
TXF to DSRP	37,065.00	37,065.00		875.00	47,495.00	
Total Expense	37,065.00	37,065.00		875.00	47,495.00	
Balance Fwd.	-	-		-	-	
LANDSCAPING FUND						
Balance Fwd.	108,260.55	108,260.55		108,260.55	468,342.55	
Revenue						
Tree Replacement Fees	-	-		371,340.00		
Total Revenues	108,260.55	108,260.55		479,600.55	468,342.55	
Expense						
Sports and Rec Park	2,000.00	2,000.00		2,000.00	-	
DSRP	-	-				
FMP	2,000.00	2,000.00		2,000.00	-	
Charro	1,000.00	1,000.00		1,000.00	1,000.00	28

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
Historic Districts	3,850.00	3,958.00	108.00	3,958.00	25,000.00	
Professional Services	2,000.00	2,000.00		-	-	
City Hall Lawn and Tree Maintenance	1,300.00	1,300.00	2,300.00	2,300.00	2,300.00	
Total Expense	12,150.00	12,258.00	2,408.00	11,258.00	28,300.00	
Balance Fwd.	96,110.55	96,002.55	(2,408.00)	468,342.55	440,042.55	
SIDEWALK FUND						
Balance Fwd.	16,056.00	16,056.00		16,056.00	16,056.00	
Revenue						
Fees	-	-		-	-	
Total Revenues	16,056.00	16,056.00		16,056.00	16,056.00	
Expense						
Expense	16,056.00	16,056.00		-	-	
Total Expense	16,056.00	16,056.00		-	-	
Balance Fwd.	-	-		16,056.00	16,056.00	
DRIPPING SPRINGS RANCH PARK OPERATING FUND						
Balance Forward	2,101.84	2,101.84		63,118.23	107,863.54	
Revenue						
Stall Rentals	39,200.00	39,200.00		40,103.19	37,200.00	
RV/Camping Site Rentals	19,000.00	19,000.00		28,000.00	19,000.00	
Facility Rentals	135,500.00	135,500.00		135,000.00	113,500.00	
Equipment Rental	5,000.00	5,000.00		2,500.00	6,000.00	
Sponsorships & Donations	136,275.00	52,275.00	(84,000.00)	16,250.00	52,275.00	
Merchandise Sales	21,300.00	21,300.00		17,162.00	21,065.20	
Riding Permits	10,000.00	10,000.00		10,000.00	9,500.00	
Staff & Misc. Fees	4,000.00	4,000.00		4,000.00	4,000.00	
Cleaning Fees	25,000.00	25,000.00		25,000.00	25,000.00	
General Program and Events:	84,275.00	-	(84,275.00)			
- Riding Series	-	84,000.00	84,000.00	65,000.00	82,000.00	
- Coyote Camp	-	74,925.00	74,925.00	80,000.00	137,000.00	
- Misc. Events	-	9,350.00	9,350.00	9,350.00	2,000.00	
- Programing					15,100.00	
- Concert Series						
Other Income	4,000.00	4,000.00		625.00	500.00	
Interest	600.00	600.00		1,000.00	600.00	
TXF from Ag Facility	37,065.00	37,065.00		875.00	47,495.00	
TXF from HOT	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00	
TXF for RV/ Parking Lot HOT	-	47,800.00	47,800.00	47,800.00		
TXF from General Fund	75,000.00	178,000.00	103,000.00	178,000.00		
TXF from Landscape Fund	-	-				
TXF from General Fund CLFRF	-	-	-		275,884.04	
Total Revenue	851,818.71	1,084,818.71	233,000.00	1,059,485.29	1,350,982.78	
Expense						
Advertising	-	-			17,750.00	
Office Supplies	10,000.00	10,000.00		7,500.00	10,000.00	
Postage	100.00	100.00		30.00	-	
DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00	
Camp Staff	64,054.20	64,054.20		64,054.20	108,246.48	
Network and Communications	56,304.00	56,304.00		61,500.00	11,316.40	
Co-Sponsored Events	34,800.00	5,050.00	(29,750.00)	5,050.00	7,900.00	
Sponsorship Expenses	-	2,050.00	2,050.00	750.00	2,100.00	
Supplies and Materials	21,000.00	21,000.00		21,000.00	25,500.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
Ranch House Supplies	1,000.00	1,000.00		2,000.00	1,000.00	
Dues, Fees and Subscriptions	9,561.94	9,561.94		20,000.00	5,127.50	
Mileage	500.00	500.00		500.00	500.00	
Equipment	26,922.00	26,922.00		3,000.00	294,250.00	
House Equipment	-	-				
Equipment Rental	2,000.00	2,000.00		1,000.00		
Equipment Maintenance	16,000.00	16,000.00		20,000.00		
Portable Toilets	5,953.40	5,953.40		1,000.00	2,500.00	
Electric	60,000.00	60,000.00		82,000.00	60,000.00	
Water	7,000.00	7,000.00		10,250.00	7,000.00	
Septic	750.00	750.00		750.00	750.00	
Propane/Natural Gas	2,500.00	2,500.00		6,500.00	2,500.00	
On Call Phone	2,060.00	2,060.00		2,060.00	501.60	
Alarm	1,112.40	1,112.40		2,175.00	6,660.00	
Stall Cleaning & Repair	2,000.00	2,000.00		1,200.00	4,000.00	
Training and Education	400.00	400.00		400.00	9,500.00	
General Program and Events:	13,950.00	-	(13,950.00)			
- Riding Series	-	32,000.00	32,000.00	32,000.00	32,000.00	
- Coyote Camp	-	8,250.00	8,250.00	13,250.00	16,000.00	
- Misc. Events	-	6,400.00	6,400.00	6,400.00	700.00	
- Programing					8,000.00	
- Concert Series						
Other Expense	20,000.00	20,000.00		20,000.00	20,000.00	
Improvements	151,500.00	316,700.00	165,200.00	316,700.00	345,000.00	
Tree Planting	-	-				
Contingencies	50,000.00	50,000.00		30,000.00	50,000.00	
Fleet Acquisition	15,000.00	15,000.00		15,000.00	-	
Fleet Maintenance	2,500.00	2,500.00		2,500.00	5,500.00	
General Maintenance and Repair	96,828.92	111,828.92	15,000.00	86,828.92	184,800.00	
Grounds and General Maintenance	21,690.00	21,690.00		21,690.00	21,690.00	
House Maintenance	1,000.00	1,000.00		6,000.00	10,000.00	
HCLE	13,200.00	13,200.00		13,200.00	13,200.00	
Merchandise	11,402.63	11,402.63		11,402.63	10,500.00	
RV/Parking Lot	-	47,800.00	47,800.00	47,800.00		
TXF to Vehicle Replacement Fund	5,731.00	5,731.00		5,731.00	5,962.00	
Total Expenses	737,220.49	970,220.49	233,000.00	951,621.75	1,310,853.98	
Total Bal Fwd.	114,598.22	114,598.22	-	107,863.54	40,128.80	
HOTEL OCCUPANCY TAX FUND						
Balance Fwd.	119,311.87	182,111.87	62,800.00	261,319.95	213,952.08	
Revenues						
Hotel Occupancy Tax	500,000.00	600,000.00	100,000.00	700,000.00	700,000.00	
Interest	1,500.00	1,500.00		120.00	240.00	
Total	620,811.87	783,611.87	162,800.00	961,439.95	914,192.08	
Expenses						
Advertising	3,505.00	3,505.00		3,505.00	2,100.00	
Christmas Lighting Displays	15,000.00	15,000.00		12,176.00	45,000.00	
City Sponsored Events	-	-				
Historic Districts Marketing	2,800.00	2,800.00		2,800.00	2,800.00	
Signage	28,800.00	28,800.00		28,800.00	11,560.00	
Arts					20,000.00	
Lighting					150,000.00	
Dues and Fees	8,000.00	8,000.00		7,500.00	8,000.00	
TXF to Debt Service	89,505.00	89,505.00		89,505.00	91,600.00	
RV/ Parking Lot	-	47,800.00	47,800.00	47,800.00		
TXF to General Fund	-	-			2,400.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
TXF to Event Center	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00	
Grants	219,700.00	219,700.00		219,700.00	291,198.00	
Total expenses	620,811.87	750,811.87	130,000.00	747,487.87	1,019,662.33	
Balance Fwd.	-	32,800.00	32,800.00	213,952.08	(105,470.25)	

WASTEWATER UTILITY FUND

Balance Fwd.	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18	6,524,007.32	
Revenue						
TXF from TWDB	6,520,000.00	6,520,000.00		289,000.00	4,420,000.00	
Wastewater Service	945,095.04	945,095.04		1,202,123.09	1,285,365.12	
Late Fees/Rtn check fees	9,480.00	9,480.00		17,481.99	9,600.00	
Portion of Sales Tax	759,225.14	759,225.14		800,000.00	760,000.00	
Delayed Connection Fees	157,850.00	157,850.00		34,628.57	5,000.00	
Line Extensions	-	-				
Solid Waste	-	-				
PEC	130,000.00	130,000.00		150,000.00	130,000.00	
ROW Fees	6,000.00	6,000.00		6,000.00	6,000.00	
Cable	130,000.00	130,000.00		150,000.00	130,000.00	
TX Gas Franchise Fees	3,000.00	3,000.00		3,609.11	3,000.00	
Transfer fees	9,600.00	9,600.00		9,205.71	9,000.00	
Over use fees	134,550.60	134,550.60		109,058.62	150,000.00	
Reuse Fees	-	-				
FM 150 WWU Line Reimbursement	60,000.00	60,000.00		2,000.00	60,000.00	
Interest	50,000.00	50,000.00		70,000.00	50,000.00	
Other Income	35,000.00	35,000.00		35,000.00	35,000.00	
Water Income	-	-				
Developer Reimbursed Costs				402,565.00	2,175,000.00	
TXF from General Fund	-	155,721.00	155,721.00	155,721.00		
Total Revenues	16,575,968.91	16,756,689.91	180,721.00	9,732,187.27	15,751,972.44	

Expense

Administrative and General Expense:

- Administrative/Billing Expense	47,000.00	47,000.00		67,000.00	66,000.00	
- Legal Fees	35,000.00	35,000.00		50,000.00	50,000.00	
- Auditing	10,000.00	10,000.00		10,000.00	10,000.00	
- Regulatory Expense	3,500.00	3,500.00		4,125.00	4,250.00	
- Planning and Permitting	50,000.00	50,000.00		60,000.00	7,500.00	
- Software	-	34,221.00	34,221.00	34,221.00	3,046.00	
- IT Equipment & Support					5,640.00	
Engineering:						
- Engineering & Surveying	-	-				
- Construction Phase Services HR TEFS 1873-001	30,000.00	30,000.00		-	35,000.00	
- Misc. Planning/Consulting 1431-001	20,000.00	20,000.00		41,500.00	20,000.00	
- 2nd Amendment CIP 1881-001	12,500.00	17,000.00	4,500.00	10,230.00	30,000.00	
- Sewer Planning CAD 1971-001	15,000.00	15,000.00		2,000.00	15,000.00	
- Water Planning 1982-001	15,000.00	15,000.00		2,100.00	15,000.00	
- FM 150 WWU Line 1989-001	60,000.00	60,000.00		2,000.00	60,000.00	
- Parallel West Interceptor Design& Cost	-	-				
- Caliterra Plan Review & construction Phase Services 1873-001	35,000.00	35,000.00		11,919.00	35,000.00	
- HR Treated Effluent Fill Station 1873-001	30,000.00	30,000.00				
- TLAP Renewal application 1732-001	-	-		36,477.00	50,000.00	
- Arrowhead PR & Const. Phase Services - 1967-001				4,255.00	10,000.00	
- Heritage PID PR & Cons. Phase Services - 1734-001				55,965.00	75,000.00	
- Double L Planning & Const. Phase Services - 1743-001				17,788.00	50,000.00	
- Cannon Tract - 1842-001				21,798.00	40,000.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
- Driftwood 522 PR & Const. Phase Services - 1900-001				73,097.00	60,000.00	
- Big Sky PR & Const Phase Services - 1913-001				24,834.00	60,000.00	
- Driftwood Creek PR & Const Phase Services - 1917-001				55,327.00	45,000.00	
- Cannon/Cynosure/Double L Water CCN App. - 2007-001				7,498.00	5,000.00	
- Cynosure-Wild Ridge - 2009-001				11,400.00	20,000.00	
- TLAP Renewal application						
Dues, Fees and Subscriptions	-	-		-	-	
TXF to Water Fund	12,000.00	12,000.00		-	-	
TXF to Vehicle Replacement Fund	-	-				
Operations and Maintenance:						
- Routine Operations	70,000.00	70,000.00		70,000.00	70,000.00	
- Non Routine Operations	65,000.00	90,000.00	25,000.00	90,000.00	78,000.00	
- System Maintenance & Repair	20,000.00	137,500.00	117,500.00	137,500.00	24,000.00	
- Chlorinator Maintenance	2,500.00	2,500.00		2,500.00	3,000.00	
- Chlorinator Alarm	1,000.00	1,000.00		1,000.00	1,000.00	
- Odor Control	16,500.00	16,500.00		6,000.00	20,000.00	
- Meter Calibrations	2,100.00	2,100.00		2,100.00	2,100.00	
- Lift Station Cleaning	12,600.00	12,600.00		20,000.00	21,000.00	
- Jet Cleaning Collection lines	19,000.00	19,000.00		19,000.00	22,800.00	
- Drip Field Lawn Maintenance	10,000.00	10,000.00		5,000.00	10,000.00	
- Drip Field Maint & Repairs	15,000.00	15,000.00		15,000.00	20,000.00	
- Drip Field Meter Box Replacement				-	5,000.00	
- Lift Station repairs	28,000.00	28,000.00		28,000.00	21,000.00	
- Autodialer Replacement				-	15,000.00	
- Lift Station Preventative Maintenance				-	7,000.00	
- WWTP Repairs/Pump Repairs	41,000.00	41,000.00		41,000.00	45,000.00	
- Chemicals	9,600.00	9,600.00		9,600.00	12,000.00	
- Electricity	73,500.00	73,500.00		78,000.00	80,000.00	
- Laboratory Testing	25,000.00	25,000.00		20,000.00	25,000.00	
- Sludge Hauling	80,000.00	80,000.00		100,000.00	130,000.00	
- Phone/Network	8,904.00	8,904.00		8,904.00	9,000.00	
- Supplies	10,000.00	45,000.00	35,000.00	45,000.00	20,000.00	
- Equipment	123,240.00	123,240.00		23,240.00	50,000.00	
- Equipment Maintenance	-	-		2,000.00	5,000.00	
- Fleet Acquisition	46,400.00	46,400.00		40,000.00	200,000.00	
- Fleet Maintenance	1,200.00	1,200.00		1,000.00	5,000.00	
- Fuel	5,000.00	5,000.00		5,000.00	15,000.00	
- Wastewater Flow Measurement	9,000.00	9,000.00		9,000.00	9,000.00	
- Backwash Flow Meter & Check valve				-	22,000.00	
- Arrowhead Plant Operations					148,225.00	
- Big Sky Plant Operations					69,948.00	
Other Expense	52,000.00	56,000.00	4,000.00	56,000.00	17,000.00	
Uniforms	2,800.00	2,800.00		2,800.00	5,000.00	
Training	8,000.00	8,000.00		8,000.00	9,254.00	
Dispatch	3,000.00	3,000.00		3,000.00	3,000.00	
Salaries	246,000.00	246,000.00		191,000.00	398,740.00	
Taxes	20,622.60	20,622.60		16,085.63	33,063.21	
Benefits	30,738.21	30,738.21		23,975.80	56,988.71	
Retirement	15,384.00	15,384.00		11,999.52	24,650.69	
On Call	10,400.00	10,400.00		10,400.00	10,400.00	
Capital Projects:						
- Road Reconstruction	10,000.00	10,000.00		5,000.00		
- HRTreated Effluent Fill Station	125,000.00	125,000.00		-	200,000.00	
- Parallel West Interceptor	1,600,000.00	1,600,000.00		-	-	
- Arrowhead Drain Field					1,800,000.00	
Other:						
- Reimbursement to Caliterra Oversize of West Intercept	500,000.00	500,000.00		500,000.00		

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
TWDB Engineering:						
- West Interceptor, SC, LS, FM and TE line 1950-001	215,000.00	215,000.00		53,724.00	250,000.00	
- East Interceptor 1951-001	300,000.00	300,000.00		100,907.00	400,000.00	
- Effluent HP 1952-001	150,000.00	150,000.00		60,125.00	200,000.00	
- Reclaimed Water Facility 1953-001	15,000.00	15,000.00		2,000.00	15,000.00	
- WWTP Design Assistance	37,500.00	37,500.00				
- So Regional WW System Exp P&M 1923-001	30,000.00	30,000.00		20,785.00	30,000.00	
Miscellaneous:						
- Consultants and Legal	760,000.00	760,000.00		760,000.00	175,000.00	
TWDB Capital Projects:						
- West Interceptor, So Collector and LS and FM	3,500,000.00	3,500,000.00		-	3,500,000.00	
- East Interceptor	25,000.00	25,000.00		-	25,000.00	
- Effluent Holding Pond	1,500,000.00	1,500,000.00		-	1,500,000.00	
- WWTP	25,000.00	25,000.00		-	25,000.00	
Transfer to General Fund					4,066.66	
Transfer to Vehicle Replacement Fund					15,432.00	
Total Expense	10,250,988.81	10,471,209.81	220,221.00	3,208,179.95	10,634,104.27	
Balance Forward	6,324,980.10	6,285,480.10	(39,500.00)	6,524,007.32	5,117,868.17	
WATER						
Revenue						
TXF from Wastewater Fund	12,000.00	12,000.00		12,000.00		
Total Revenue	12,000.00	12,000.00		12,000.00		
Expense						
Operating and Maintenance	12,000.00	12,000.00		12,000.00		
Total Expense	12,000.00	12,000.00		12,000.00	-	
Balance Forward	-	-		-	-	
TWDB FUND						
Balance Forward	493.27	493.27	-	502.34	208.34	
Revenues	6,490,000.00	6,490,000.00				
Interest	6.00	6.00		6.00		
Total revenue	6,490,499.27	6,490,499.27		508.34	208.34	
Expenses						
Escrow Fees	300.00	300.00		300.00		
Expenses	6,490,000.00	6,490,000.00				
Total Expenses	6,490,300.00	6,490,300.00		300.00	-	
Balance Forward	199.27	199.27		208.34	208.34	
IMPACT FUND						
Bal Fwd.	2,637,434.76	2,637,434.76		2,486,508.70	4,336,743.94	
Revenue						
Impact Fees	2,079,320.00	2,079,320.00		3,500,000.00	1,670,000.00	
Impact Fee Deposits	-	-				
Interest Income	25,000.00	25,000.00		45,000.00	30,000.00	
Total	4,741,754.76	4,741,754.76		6,031,508.70	6,036,743.94	
Expense						
TXF to Debt Service 2015	711,231.76	711,231.76		711,231.76	698,498.56	
TXF to Debt Service 2019	983,533.00	983,533.00		983,533.00	1,013,533.00	
TXF to Debt Service 2022					2,431,563.06	
Total expense	1,694,764.76	1,694,764.76		1,694,764.76	4,143,594.62	
Total Bal Fwd.	3,046,990.00	3,046,990.00		4,336,743.94	1,893,149.32	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
DEBT SERVICE FUND 2015						
Bal Fwd.	861,673.04	861,673.04		862,629.54	849,573.10	
Revenue						
TXF from Impact Fund	711,231.76	711,231.76		711,231.76	698,498.56	
Interest	8,000.00	8,000.00		9,000.00	8,000.00	
Total Revenue	1,580,904.80	1,580,904.80		1,582,861.30	1,556,071.66	
Expenses						
Debt Payment 2015	733,288.20	733,288.20		733,288.20	711,231.76	
Total Expense	733,288.20	733,288.20		733,288.20	711,231.76	
Balance Fwd.	847,616.60	847,616.60		849,573.10	844,839.90	
DEBT SERVICE FUND 2013						
Bal Fwd.	100,180.42	100,180.42		100,190.00	98,685.00	
Revenue						
TXF from HOT	89,505.00	89,505.00		89,505.00	91,600.00	
Interest	1,200.00	1,200.00		1,400.00	1,200.00	
Total	190,885.42	190,885.42		191,095.00	191,485.00	
Expense						
Tax Series 2013	92,410.00	92,410.00		92,410.00	89,505.00	
Total Expenses	92,410.00	92,410.00		92,410.00	89,505.00	
Balance Fwd.	98,475.42	98,475.42		98,685.00	101,980.00	
DEBT SERVICE FUND 2019						
Bal Fwd.	976,303.11	976,303.11		978,695.96	1,015,695.96	
Revenue						
TXF from Impact Fees	983,553.00	983,553.00		983,553.00	1,013,533.00	
Interest	12,000.00	12,000.00		12,000.00	12,000.00	
Total	1,971,856.11	1,971,856.11		1,974,248.96	2,041,228.96	
Expense						
Tax Series 2019	958,553.00	958,553.00		958,553.00	983,553.00	
Total Expenses	958,553.00	958,553.00		958,553.00	983,553.00	
Balance Fwd.	1,013,303.11	1,013,303.11		1,015,695.96	1,057,675.96	
DEBT SERVICE FUND 2022						
Bal Fwd.	-	-		-	-	
Revenue						
TXF from Impact Fees	-	-		-	2,431,563.06	
Interest	-	-		-	-	
Total	-	-		-	2,431,563.06	
Expense						
Tax Series 2022	-	-		-	1,215,163.06	
Total Expenses	-	-		-	1,215,163.06	
Balance Fwd.	-	-		-	1,216,400.00	
PEG FUND						
Balance Fwd.	142,224.71	142,224.71		142,458.18	174,158.18	
Revenues						
TWC	27,000.00	27,000.00		30,000.00	27,000.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
Interest Income	1,400.00	1,400.00		1,700.00	1,700.00	
Total Revenues	170,624.71	170,624.71		174,158.18	202,858.18	
Expense	-	-		-	-	
Balance Fwd.	170,624.71	170,624.71		174,158.18	202,858.18	
RESERVE FUND						
Balance Fwd.	1,526,195.16	1,526,195.16		1,527,374.05	1,745,374.05	
Revenue						
TXF from General Fund	200,000.00	200,000.00		200,000.00	200,000.00	
Interest	16,000.00	16,000.00		18,000.00	18,000.00	
Total	1,742,195.16	1,742,195.16		1,745,374.05	1,963,374.05	
Expense						
Expense	-	-		-	-	
Total Expense	-	-		-	-	
Balance Fwd.	1,742,195.16	1,742,195.16		1,745,374.05	1,963,374.05	
TIRZ 1						
Balance Forward	463,027.86	463,027.86		384,645.69	139,738.15	
Revenues						
City AV	89,118.46	89,118.46		93,693.73	144,441.91	
County AV	218,599.49	218,599.49		218,599.49	321,638.11	
City for GAP Escrow	250,000.00	250,000.00		250,000.00	-	
Interest Income	3,000.00	3,000.00		9,000.00		
EPS Reimbursements	-	-				
Total Revenue	1,023,745.81	1,023,745.81		955,938.91	605,818.17	
Expense						
TIRZ Expense						
Project Management/Misc. Costs	48,000.00	48,000.00		30,000.00	32,000.00	
Project Administration P3 Works	35,000.00	35,000.00		20,000.00	16,000.00	
Legal Fees	20,000.00	20,000.00		20,000.00	12,000.00	
EPS	-	-				
MAS	62,500.00	62,500.00		25,000.00	30,000.00	
HDR	227,500.00	227,500.00		240,000.00	478,000.00	
TJKM - Grant Writing	7,500.00	7,500.00		75,000.00	-	
Buie - PR	8,500.00	8,500.00		-	-	
Misc. Consulting	25,000.00	25,000.00		-	5,000.00	
Creation Cost Reimbursements	-	-				
TXF to GAP Escrow	250,000.00	250,000.00		250,000.00	-	
Stakeholder Reimbursement	-	156,200.76	156,200.76	156,200.76		
Total Expense	684,000.00	840,200.76	156,200.76	816,200.76	573,000.00	
Balance Forward	339,745.81	183,545.05	(156,200.76)	139,738.15	32,818.17	
TIRZ 2						
Balance Forward	244,199.12	244,199.12		346,638.50	674,652.70	
Revenue						
Interest Income	400.00	400.00		3,500.00		
City AV	111,125.78	111,125.78		114,269.93	293,407.49	
County AV	254,043.81	254,043.81		254,043.81	650,438.08	
Total Revenue	609,768.71	609,768.71		718,452.24	1,618,498.27	
Expense						
Creation Cost Reimbursements	-	-				

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item # 2.
Stakeholder Reimbursement	-	43,799.24	43,799.24	43,799.54		
Total Expense	-	43,799.24	43,799.24	43,799.54	-	
Balance Forward	609,768.71	565,969.47	(43,799.24)	674,652.70	1,618,498.27	

VEHICLE REPLACEMENT FUND

Revenue

Balance Forward				-	31,193.00
TXF from General Fund	25,462.00	25,462.00		25,462.00	32,725.00
TXF from DSRP	5,731.00	5,731.00		5,731.00	5,962.00
TXF from WWU	-	-		-	15,432.00
Total Revenue	31,193.00	31,193.00		31,193.00	85,312.00

Expense

Vehicle Replacement	-	-		-	-
Total Expense	-	-		-	-
Balance Forward	31,193.00	31,193.00		31,193.00	85,312.00



DRIPPING SPRINGS
Texas

CITY COUNCIL WORKSHOP & REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Tuesday, July 19, 2022 at 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the City Council present, Mayor Foulds, Jr. called the meeting to order at 6:00 p.m.

City Council Members present were:

Mayor Bill Foulds, Jr.
Mayor Pro Tem Taline Manassian
Council Member Place 2 Wade King
Council Member Place 3 Geoffrey Tahuahua
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials present were:

City Attorney Laura Mueller
City Treasurer Shawn Cox
IT Director Jason Weinstock
Parks & Community Services Director Andrew Binz
Transportation Engineer Leslie Pollack

PLEDGE OF ALLEGIANCE

Mayor Foulds, Jr. led the Pledge of Allegiance to the Flag.

WORKSHOP

- 1. Presentation and discussion regarding the proposed Municipal Budget for Fiscal Year 2023.**

Shawn Cox presented the staff report which is on file.

No action was taken on this item.

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public

hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

Chuck Lemmond and Chris Keller-Newman spoke regarding Hometown Missions.

PROCLAMATIONS & PRESENTATIONS

2. Annual Report on the Dripping Springs Visitors Bureau. Pam Owens, President/CEO

Via unanimous consent, this item was postponed to the August 2, 2022, City Council regular meeting.

BUDGET

3. Discuss and consider approval of the Proposed Ad Valorem Tax Rate for 2022.

Shawn Cox presented the staff report which is on file. Staff recommends proposed tax rate \$0.19 per \$100.00 valuation.

A motion was made by Mayor Pro Tem Manassian to approve setting the proposed Ad Valorem Tax Rate for 2022 at \$0.19 per \$100.00 of valuation. Council Member Crow seconded the motion which carried unanimously 5 to 0, via roll call vote:

Mayor Pro Tem Manassian	Aye
Council Member King	Aye
Council Member Tahuahua	Aye
Council Member Crow	Aye
Council Member Parks	Aye

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

4. Approval of the June 21, 2022, City Council regular meeting minutes.

5. Approval of the June 28, 2022, City Council Workshop & Regular meeting minutes.

6. Approval of the July 5, 2022, City Council regular meeting minutes.

7. **Approval of the July 12, 2022, City Council regular meeting minutes.**
8. **Approval of the June 2022 City Treasurer's Report.**
9. **Approval of an Addendum to the Memorandum of Understanding (MOU) between the Hays County Office of Emergency Services and the City of Dripping Springs related to Emergency Animal Sheltering at the Dripping Springs Ranch Park. *Sponsor: Council Member Tahuahua***
10. **Approval of the reappointment of Marianne Simmons, Nikki Dahlin, and Janet Musgrove to the Farmers Market Committee for terms ending June 30, 2024.**
11. **Approval of the Appointment of Sharon Hamilton and Jimmy Brown to the Transportation Committee for terms ending June 30, 2024; and the Appointment of Doug Crosson as the Planning & Zoning Commission Representative for an unexpired term ending June 30, 2023.**
12. **Approval of an Ordinance Adopting the Official City Map of Incorporated Municipal Boundaries (City Limits) and Extraterritorial Jurisdiction of the City of Dripping Springs.**

Filed as Resolution No. 2022-R27

13. **Approval of a Resolution Accepting Improvements and Approving and Accepting a Maintenance Bond for Driftwood Subdivision Phase 1 Section 2 Water and Wastewater Improvements.**

Filed as Resolution No. 2022-R28

14. **Approval of a Resolution Accepting Improvements and Approving and Accepting a Maintenance Bond for Driftwood Ranch Phase 1 Water and Wastewater Improvements and Releasing a Construction Bond.**

Filed as Resolution No. 2022-R29

A motion was made by Mayor Pro Tem Manassian to approve Consent Agenda Items 4 – 14, including revised minutes as presented. Council Member Parks seconded the motion which carried unanimously 5 to 0.

BUSINESS AGENDA

15. **Discuss and consider acceptance of an Annexation Petition and direction to staff to negotiate an Annexation Agreement with owners to annex approximately 3.21 acres in the Extraterritorial Jurisdiction, situated in the Philip A Smith Survey located at 501 Sportsplex Drive. *Applicant: Bob Richardson, Dripping Springs Community Library***

A motion was made by Council Member Parks to accept an Annexation Petition with direction to staff to negotiate an Annexation Agreement with owners to annex approximately 3.21 acres in the Extraterritorial Jurisdiction, situated in the Philip A Smith Survey located at 501

Sportsplex Drive. Council Member Tahuahua seconded the motion which carried unanimously 5 to 0.

16. Discuss and consider approval of a Use Agreement between the City of Dripping Springs and Hell Country Productions, Inc. for the use of Dripping Springs Ranch Park to host a Haunted House attraction. Sponsor: Council Member Parks

Andrew Binz and Laura Mueller presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Council Member King to approve a Use Agreement between the City of Dripping Springs and Hell Country Productions, Inc. for the use of Dripping Springs Ranch Park to host a Haunted House attraction. Council Member Parks seconded the motion which carried unanimously 5 to 0.

17. Discuss and Consider approval of the job description, employment, compensation, and benefits for the People & Communications Director. Sponsor: Mayor Foulds, Jr.

Via unanimous consent, this item was postponed to the July 26, 2022 City Council regular meeting.

18. Discuss and consider Appointments to the Historic Preservation Commission for one (1) member for a term ending June 30, 2023, and three (3) members for terms ending June 30, 2024.

Andrea Cunningham's staff report is on file.

Via unanimous consent, this was tabled for further information and taken up at the end of the agenda.

A motion was made by Mayor Pro Tem Manassian to postpone the item to the July 26, 2022 City Council regular meeting. Council Member Crow seconded the motion which carried unanimously 5 to 0.

Direction was given to staff to review board, commission, and committee membership for possible amendment.

19. Discuss and consider the Appointment of five (5) members to the Economic Development Committee for terms ending June 1, 2024, and the Appointment of the Chair to serve a term concurrent with their term.

Andrea Cunningham's staff report is on file.

A motion was made by Mayor Pro Tem Manassian to appoint Robert Avera, Rex Baker, Russell Collins, Susan Kimball and John Kroll to the Economic Development Committee for terms ending June 1, 2024, and the Appointment of Kim Fernea as the Chair to serve a term concurrent with a term ending June 1, 2023. Council Member Tahuahua seconded the motion which carried unanimously 5 to 0.

Agenda items 20 – 22 were presented concurrently.

Isaac Karpay gave a presentation regarding Agenda Items 20 – 22 which is on file.

Laura Mueller and Leslie Pollack presented the staff report for Agenda Items 20 – 22, which are on file. Staff recommends approval of the planned development district zoning ordinance, offsite road agreement and wastewater agreement.

- 20. Discuss and consider approval of an Ordinance rezoning a 36.28-acre property from Commercial Services (CS) to Planned Development District with a base zoning of CS, with 25.38-acres of residential uses and approximately 5.8-acres of commercial uses, and approximately 5.1-acres of utility spaces, as amended by the ordinance language herein, for property located at the southwest corner of U.S. 290 and Roger Hanks Blvd., in the City of Dripping Springs, Texas, and commonly known as “New Growth”. Applicant: Isaac Karpay, New Growth Living**

a. Applicant Presentation

b. Staff Report

c. Planning & Zoning Commission Report

d. Public Hearing – No one spoke during the Public Hearing.

e. Ordinance- Filed as Ordinance No. 2022-27

- 21. Discuss and consider approval of an Offsite Road Agreement for the Proposed New Growth Project. Applicant: Isaac Karpay**
- 22. Discuss and Consider Approval of a Wastewater Utility Agreement for the Proposed New Growth Development. Applicant: Isaac Karpay**

A motion was made by Council Member Tahuahua to approve Business Agenda Items 20 – 22. Council Member Parks seconded the motion which carried 4 to 1, with Council Member Crow opposed.

The City Council considered tabled Business Agenda Item 18.

- 18. Discuss and consider Appointments to the Historic Preservation Commission for one (1) member for a term ending June 30, 2023, and three (3) members for terms ending June 30, 2024.**

A motion was made by Mayor Pro Tem Manassian to postpone the item to the July 26, 2022 City Council regular meeting. Council Member Crow seconded the motion which carried unanimously 5 to 0.

Direction was given to staff to review board, commission, and committee membership for possible amendment.

REPORTS

Reports of Staff, Boards, Commissions, Committees, Boards and Agencies are on file and available for review upon request. The City Council may provide staff direction; however, no action may be taken.

Report is on file and available for review upon request.

- 23. Maintenance and Facilities Report**
Craig Rice, Maintenance Director

A motion was made by Mayor Pro Tem Manassian to adjourn into Executive Session under Texas Government Code Section 551.074, Deliberation of Personnel Matters and regarding Executive Session Agenda Items 24 – 25. Council Member Crow seconded the motion which carried unanimously 5 to 0.

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- 24. Deliberation regarding the job description, employment, compensation, and benefits for the People & Communications Director. Personnel Matters 551.074.**
- 25. Deliberation regarding the appointment, employment, evaluation, reassignment, compensation, and duties of Penny Appleman, Roman Baligad, Jim Bass, Andrew Binz, Kevin Campbell, Sherry Canady, Tory Carpenter, Sarah Cole, Shawn Cox, Andrea Cunningham, Brandon Elliott, Ginger Faught, Michelle Fischer, Sesario Garza, Johnathon Hill, Caylie Houchin, Alison Jamieson, Sheri Kapanka, Amy Kappler, Jesse Kennis, Howard Koontz, Johnna Krantz, Charles Gray Lahrman, Debbie Loesch, Heron Longoria, Laura Mueller, Emily Nelson, Shane Pevehouse, Dany Ramirez, Steve Rasette, Aaron Reed, Charles Reed, Craig Rice, Warlan Rivera, Jessica Selina Romero, Mackenzie Rusick, Teresa Sanders, Lily Sellers, Nick Spillar, William Stevens, Riley Sublett, and Lisa Sullivan, Andrew Thompson, Jason Weinstock. Deliberation of Personnel Matters, 551.074**

The City Council met in Executive Session from 8:49 p.m. – 9:02 p.m.

No vote or action was taken during Executive Session. Mayor Foulds, Jr. returned the meeting to Open Session at 9:02 p.m.

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

July 26, 2022, at 5:30 p.m.

August 2, 2022, at 6:00 p.m. (CC & BOA)

August 9, 2022, at 5:30 p.m.

August 16, 2022, at 6:00 p.m.

Board, Commission & Committee Meetings

July 21, 2022, Emergency Management Commission at 12:00 p.m.

July 25, 2022, Transportation Committee at 3:30 p.m.

July 26, 2022, Planning & Zoning Commission at 6:00 p.m.

July 28, 2022, Farmers Market Committee at 10:00 a.m.

ADJOURN

A motion was made by Mayor Pro Tem Manassian to adjourn the meeting. Council Member King seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 9:02 p.m.

APPROVED ON: August 2, 2022

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



CITY COUNCIL WORKSHOP & REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Tuesday, July 26, 2022 at 5:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the City Council present, Mayor Foulds, Jr. called the meeting to order at 5:30 p.m.

City Council Members present were:

Mayor Bill Foulds, Jr.

Mayor Pro Tem Taline Manassian

Council Member Place 2 Wade King (left meeting at 7:28 p.m.)

Council Member Place 3 Geoffrey Tahuahua

Council Member Place 4 Travis Crow

Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials present were:

City Administrator Michelle Fischer

Deputy City Administrator Ginger Faught

City Attorney Laura Mueller

City Treasurer Shawn Cox

City Secretary Andrea Cunningham

Maintenance Director Craig Rice

Parks & Community Services Director Andrew Binz

Aquatics & Programs Manager Mack Rusick

Community Events Coordinator Caylie Houchin

Communications & Marketing Director Lisa Sullivan

Public Works Director Aaron Reed

PLEDGE OF ALLEGIANCE

Council Member Tahuahua led the Pledge of Allegiance to the Flag.

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the

assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

WORKSHOP

- 1. Presentation and discussion regarding the Proposed Filed Municipal Budget for Fiscal Year 2023.**

Shawn Cox presented the staff report which is on file.

No action or vote was taken regarding this item.

BUSINESS AGENDA

- 2. Discuss and consider Appointments to the Historic Preservation Commission for one (1) member for a term ending June 30, 2023, and three (3) members for terms ending June 30, 2024.**

Mayor Pro Tem Manassian presented the item, and Andrea Cunningham's staff report is on file.

A motion was made by Mayor Pro Tem Manassian to approve appointments to the Historic Preservation Commission of Delbert Bassett for a term ending June 30, 2023 and Haley Hunt for at term ending June 30, 2024. Council Member Crow seconded the motion which carried unanimously 5 to 0.

- 3. Discuss and Consider approval of the job description, employment, compensation, and benefits for the People & Communications Director. Sponsor: Mayor Foulds, Jr.**

Michelle Fischer presented the staff report which is on file.

Mayor Foulds, Jr. announced that possible action may be taken on this item after Executive Session.

A motion was made by Mayor Pro Tem Manassian to adjourn into Executive Session under Texas Government Code Sections 551.071, Consultation with City Attorney and 551.074, Deliberation of Personnel Matters and regarding Executive Session Agenda Items 4 and 5. Council Member Parks seconded the motion which carried unanimously 5 to 0.

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about

Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

4. **Deliberation regarding the job description, employment, compensation, and benefits for the People & Communications Director, DSRP Program Coordinator, Aquatics & Athletics Manager, Content Marketing Specialist, Deputy City Secretary, and Code Enforcement Inspector.** *Deliberation of Personnel Matters, 551.074; Consultation with Attorney, 551.071.*
5. **Deliberation regarding the appointment, employment, evaluation, reassignment, compensation, and duties of Penny Appleman, Roman Baligad, Jim Bass, Andrew Binz, Kevin Campbell, Sherry Canady, Tory Carpenter, Sarah Cole, Shawn Cox, Andrea Cunningham, Brandon Elliott, Ginger Faught, Michelle Fischer, Sesario Garza, Johnathon Hill, Caylie Houchin, Alison Jamieson, Sheri Kapanka, Amy Kappler, Jesse Kennis, Howard Koontz, Johnna Krantz, Charles Gray Lahrman, Debbie Loesch, Heron Longoria, Laura Mueller, Emily Nelson, Shane Pevehouse, Dany Ramirez, Steve Rasette, Aaron Reed, Charles Reed, Craig Rice, Warlan Rivera, Jessica Selina Romero, Mackenzie Rusick, Teresa Sanders, Lily Sellers, Nick Spillar, William Stevens, Riley Sublett, and Lisa Sullivan, Andrew Thompson, Jason Weinstock.** *Deliberation of Personnel Matters, 551.074*

The City Council met in Executive Session from 6:35 p.m. – 8:18 p.m.

Council Member King left the meeting at 7:28 p.m.

No vote or action was taken during Executive Session. Mayor Foulds, Jr. returned the meeting to Open Session at 8:18 p.m.

OPEN SESSION

Via unanimous consent the City Council considered Business Agenda Item 3.

3. **Discuss and Consider approval of the job description, employment, compensation, and benefits for the People & Communications Director.** *Sponsor: Mayor Foulds, Jr.*

A motion was made by Mayor Pro Tem Manassian to approve of the job description, employment, compensation, and benefits for the People & Communications Director, and to authorize the City Administrator and Mayor to offer the position to Communications and Marketing Director Lisa Sullivan at pay rate as discussed in Executive Session. Council Member Parks seconded the motion which carried unanimously 4 to 0.

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

August 2, 2022, at 6:00 p.m. (CC & BOA)

August 9, 2022, at 5:30 p.m. (CC)

August 16, 2022, at 6:00 p.m. (CC)

Board, Commission & Committee Meetings

July 28, 2022, Farmers Market Committee at 10:00 a.m.

August 1, 2022, Parks & Recreation Commission at 6:00 p.m.

August 3, 2022, DSRP Board at 11:00 a.m.

August 4, 2022, Historic Preservation Commission at 4:00 p.m.

ADJOURN

A motion was made by Council Member Parks to adjourn the meeting. Council Member Crow seconded the motion which carried unanimously 4 to 0.

This regular meeting adjourned at 8:19 p.m.

APPROVED ON: August 2, 2022

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Council Meeting Date: August 2, 2022

Agenda Item Wording: **Approval of the reappointment of Hope Boatright for a term ending June 30, 2024, and the appointment of Matthew Fougerat and Olivia Barnard for terms ending June 30, 2024, to the Parks & Recreation Commission.**

Agenda Item Requestor: Andrea Cunningham, City Secretary

Summary/Background: **Member Responsibilities**

Section 2.04.066 (a): The commission shall act generally in an advisory capacity to the city council in the acquisition, development, utilization, operation, improvement, equipment and maintenance of all park playgrounds and recreational areas owned or controlled by the city.

Member Selection

Section 2.04.064

- (a) Composition. The commission shall be composed of eight members who are known to be interested in parks and public recreation and the proper use of leisure time of the people of the city. The members shall serve without pay.
- (b) DSISD. Two members of the commission shall be nominated by the DSISD, and each such nominee shall be appointed by the council to a two-year term of office. Each such member must reside within the boundaries of the DSISD.
- (c) City. Four members of the commission shall be appointed to a two-year term of office by the council. One of the three members may be a city councilmember. Each such member must reside within the city limits, the ETJ, or the boundaries of the DSISD.
- (d) DSYSA. Two members of the commission shall be nominated by the Dripping Springs Youth Sports Association (DSYSA), and each such nominee shall be appointed by the council to a two-year term of office. Each such member must reside within the city limits, the ETJ, or the boundaries of the DSISD.

Membership Requirements

- DSISD Representatives are recommended by vote of the DSISD Board.
- City Representations must reside in the city limits, ETJ, or DSISD boundaries
- DSYSA Representatives are recommended by the DSYSA Board

Officer Appointments

The members of the commission shall nominate a person to serve annually as chairperson of the commission. The chairperson shall appoint a vice-chairperson.

Membership

The commission shall be composed of eight members who are known to be interested in parks and public recreation and the proper use of leisure time of the people of the city. The members shall serve without pay.

Current Membership

Member	Term	Seat Description
Eric Russell, Chair	06/30/22	DSYSA Representative
Eric Henline, Vice Chair	06/30/22	DSISD Representative
Hope Boatright	06/30/22	City, At-Large
Kristy Caldwell	06/30/23	City, At-Large
Dustin Coultier	06/30/23	DSYSA Representative
Matthew Fougerat	06/30/22	DSISD Representative
Paul Fushille	06/30/23	City, At-Large
Tara Satine	06/30/23	City, At-Large
Dustin Cloutier	06/30/23	DSYSA Representative

Vacancies and Applicants

There are four (4) members with terms that expire June 30, 2022, with only one (1) of those seats a city seat. The other three (3) are recommendations provided by outside organizations. Eric Russell and Eric Henline are both stepping down from the commission.

Applications for appointment/reappointment were due May 31, 2022. Applications were reviewed for required qualifications and any applicants not qualified were notified on June 6, 2022. Applicants were interviewed by Chair Eric Russell and Council Member Sherrie Parks.

Request for Reappointment & Applications for City, At-Large Seat

- Hope Boatright
- Lee Sawyer

DSISD Representative Recommendation

- Matthew Fougerat
- Olivia Barnard

**Commission
Recommendations:**

Chair Russell recommends the reappointment of Hope Boatright for a term ending June 30, 2024.

**Recommended
Council Actions:**

Staff recommends the reappointment of Hope Boatright and Matthew Fougerat and the appointment of Olivia Barnard for terms ending June 30, 2024.

Attachments:

1. Reappointment requests and applications
2. DSISD Recommendation

Next Steps/Schedule:

1. Inform applicants of Council decision
2. Update roster and website
3. Send welcome letter and calendar invites
4. Introduction email to Commission



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Aaron Reed, Public Works Director

Council Meeting Date: 08/02/2022

Agenda Item Wording: **Consider Approval of a Resolution Approving and Accepting a Construction Bond for Big Sky Subdivision Phase 3 Fiscal Improvements**

Agenda Item Requestor:

Summary/Background: Big Sky Subdivision Phase 3 wishes to final plat before completion of improvements. The Design Engineer submitted a contractor pay application showing the remaining cost to complete the improvements and City staff approved the amount. Fiscal surety is being posted in the form of a construction bond.

**Commission
Recommendations:**

**Recommended
Council Actions:** City staff recommends approval.

Attachments:

Next Steps/Schedule: Send to City Secretary for execution.

RESOLUTION NO. _____

**APPROVING CONSTRUCTION BOND FOR
BIG SKY SUBDIVISION PHASE 3**

A RESOLUTION OF THE CITY OF DRIPPING SPRINGS, TEXAS ("CITY"), APPROVING AND ACCEPTING A CONSTRUCTION BOND FOR BIG SKY SUBDIVISION PHASE 3, SITEWORK, UTILITIES, PAVING, WATER AND DRAINAGE; PROVIDING FOR PROVISIONS; EFFECTIVE DATE; AND PROPER NOTICE & MEETING

WHEREAS, A contractor pay application for the City of Dripping Springs ("City") sitework, utilities, paving, water and drainage ("Work") for Big Sky Ranch Subdivision Phase 3 has been met with a bond ("Bond") by Nationwide Mutual Insurance Company ("Surety") to begin such Work; and

WHEREAS, City staff has reviewed the attached Bond and found it acceptable and in compliance with the City's code; and

WHEREAS, the City Council of the City of Dripping Springs ("Council") deems this bond is sufficient and is in the best interest of the City to approve and accept the Bond; and

WHEREAS, the Council finds that it is necessary and proper for the good government, peace or order of the City to approve this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Dripping Springs City Council:

1. The foregoing recitals are adopted as facts and are incorporated fully herein.
2. The City Council hereby approves and accepts the Company's proposed Construction Bond, which stands as security for said completion of sitework, utilities, paving and drainage of Big Sky Ranch Subdivision Phase 3, Bond number 7901102197 in the sum of \$4,432,715.45 attached hereto as Attachment "A" and incorporated fully herein.
3. The City Secretary is hereby directed to hold the bond as security for the construction of said improvements until otherwise directed.
4. The City Council hereby authorizes the Mayor or the Mayor's designee to execute on the City's behalf any documentation necessary to effectuate the intent and purpose of this Resolution.
5. This Resolution shall take effect immediately upon passage.
6. The City Secretary is instructed to file a copy of this Resolution among City records.
7. The meeting at which this Resolution was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by

the Open Meetings Act, Texas Government Code, Chapter 551.

APPROVED this, the day of August, 2022 by a vote of ____(*ayes*), ____(*nays*), and ____(*abstentions*) of the City of Dripping Springs City Council.

CITY OF DRIPPING SPRINGS:

by: _____
Bill Foulds Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

Attachment “A”

(INSERT BOND)

SUBDIVISION BONDBond No.: 7901102197Principal Amount: \$4,432,715.45

KNOW ALL MEN BY THESE PRESENTS, that we
Meritage Homes of Texas, LLC

8920 Business Park Drive, Suite 350, Austin, TX 78759

as Principal, and

Nationwide Mutual Insurance Company

7 World Trade Center, 37th Floor, 250 Greenwich Street, New York, NY 10007 a OH

Corporation, as Surety, are held and firmly bound unto

City of Dripping Springs,

511 Mercer Street, Dripping Springs, TX 78620

as Obligee, in the penal sum of

Four Million Four Hundred Thirty Two Thousand Seven Hundred Fifteen

and 45/100 _____ (Dollars) (\$ 4,432,715.45), lawful money of the
 United States of America, for the payment of which well and truly to be made, we bind ourselves,
 our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these
 presents.

WHEREAS, Meritage Homes of Texas, LLC has agreed to construct in
Big Sky Ranch, Phase 3 Subdivision, in Dripping Springs, TX the following
 improvements:

Grading, Erosion, Sanitary, Storm, Ponds, Paving, Concrete, Curb, Signage & Water

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said
 Principal shall construct, or have constructed, the improvements herein described, and shall save the
 Obligee harmless from any loss, cost or damage by reason of its failure to complete said work, then
 this obligation shall be null and void, otherwise to remain in full force and effect, and the Surety,
 upon receipt of a resolution of the Obligee indicating that the improvements have not been installed
 or completed, will complete the improvements or pay to the Obligee such amount up to the
 Principal amount of this bond which will allow the Obligee to complete the improvements.

Upon approval by the Obligee, this instrument may be proportionately reduced as the public
 improvements are completed.

Signed, sealed and dated, this 14th day of July, 2022

Meritage Homes of Texas, LLC

Principal

By: Gene A. Tuck

Gene A. Tuck

VP-NATIONAL LAND DEVELOPMENT

Nationwide Mutual Insurance Company

Surety

By: James I. Moore

James I Moore Attorney-in-Fact



On Your Side®

Nationwide Mutual Insurance Company

Home Office: Columbus, Ohio
Surety Administrative Office:
7 World Trade Center, 37th Floor
250 Greenwich Street
New York, NY 10007-0033

IMPORTANT NOTICE

Notice of claim may be made by contacting the following:

You may contact your agent.

You may call Nationwide Mutual Insurance Company at 1-800-421-3535.

You may write to Nationwide Mutual Insurance Company at the following address:

Nationwide Mutual Insurance Company
1 Nationwide Plaza
Columbus, Ohio 43215
ATTN: Claim Department

You may contact the Texas Department of Insurance to obtain the address of the surety company to which any notice of claim should be sent, and to obtain information on companies, coverages, rights or complaints at: 1-800-252-3439

You may write to the Texas Department of Insurance at the following address:

P.O. Box 149104
Austin, Texas 78714-9104
Fax number: (512) 475-1771
Web: <http://www.tdi.state.tx.us>
Email: ConsumerProtection@tdi.state.tx.us

CLAIM OR PREMIUM DISPUTES

Should you have a dispute concerning your premium or about a claim you should contact the agent first. You may also contact the Texas Department of Insurance.

STATE OF ILLINOIS

COUNTY OF DUPAGE}

On July 14, 2022, before me, Lisa Marotta, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn, personally appeared, James I Moore known to me to be Attorney-in-Fact of Nationwide Mutual Insurance Company the corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument in behalf of the said corporation, and duly acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.

My Commission Expires, February 7, 2026

Commission No. 946275


Lisa Marotta, Notary Public



KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:

**JAMES I MOORE, STEPHEN T KAZMER, DAWN L MORGAN, MELISSA SCHMIDT, AMY WICKETT,
KELLY A GARDNER, JENNIFER J MCCOMB, TARIESE M PISCOTTO, DIANE M RUBRIGHT,
MARTIN MOSS**

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.

Antonio C. Albanese, Vice President of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF NEW YORK: ss

On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.



Stephanie Rubino McArthur
Notary Public, State of New York
No. 02MC6270117
Qualified in New York County
Commission Expires October 19, 2024

Notary Public
My Commission Expires
October 19, 2024

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 14th day of July, 2022.

Assistant Secretary



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Aaron Reed, Public Works Director

Council Meeting Date: 08/02/2022

Agenda Item Wording: **Consider Approval of a Resolution Approving and Accepting a Construction Bond for Big Sky Subdivision Phase 4 Fiscal Improvements**

Agenda Item Requestor:

Summary/Background: Big Sky Subdivision Phase 4 wishes to final plat before completion of improvements. The Design Engineer submitted a contractor pay application showing the remaining cost to complete the improvements and City staff approved the amount. Fiscal surety is being posted in the form of a construction bond.

**Commission
Recommendations:**

**Recommended
Council Actions:** City staff recommends approval.

Attachments:

Next Steps/Schedule: Send to City Secretary for execution.

RESOLUTION NO. _____

**APPROVING CONSTRUCTION BOND FOR
BIG SKY SUBDIVISION PHASE 4**

A RESOLUTION OF THE CITY OF DRIPPING SPRINGS, TEXAS ("CITY"), APPROVING AND ACCEPTING A CONSTRUCTION BOND FOR BIG SKY SUBDIVISION PHASE 4, SITEWORK, UTILITIES, PAVING, WATER AND DRAINAGE; PROVIDING FOR PROVISIONS; EFFECTIVE DATE; AND PROPER NOTICE & MEETING

WHEREAS, A contractor pay application for the City of Dripping Springs ("City") sitework, utilities, paving, water and drainage ("Work") for Big Sky Ranch Subdivision Phase 4 has been met with a bond ("Bond") by Nationwide Mutual Insurance Company ("Surety") to begin such Work; and

WHEREAS, City staff has reviewed the attached Bond and found it acceptable and in compliance with the City's code; and

WHEREAS, the City Council of the City of Dripping Springs ("Council") deems this bond is sufficient and is in the best interest of the City to approve and accept the Bond; and

WHEREAS, the Council finds that it is necessary and proper for the good government, peace or order of the City to approve this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Dripping Springs City Council:

1. The foregoing recitals are adopted as facts and are incorporated fully herein.
2. The City Council hereby approves and accepts the Company's proposed Construction Bond, which stands as security for said completion of sitework, utilities, paving and drainage of Big Sky Ranch Subdivision Phase 4, Bond number 7901102198 in the sum of \$1,304,045.47 attached hereto as Attachment "A" and incorporated fully herein.
3. The City Secretary is hereby directed to hold the bond as security for the construction of said improvements until otherwise directed.
4. The City Council hereby authorizes the Mayor or the Mayor's designee to execute on the City's behalf any documentation necessary to effectuate the intent and purpose of this Resolution.
5. This Resolution shall take effect immediately upon passage.
6. The City Secretary is instructed to file a copy of this Resolution among City records.
7. The meeting at which this Resolution was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by

the Open Meetings Act, Texas Government Code, Chapter 551.

APPROVED this, the day of August, 2022 by a vote of ____(*ayes*), ____(*nays*), and ____(*abstentions*) of the City of Dripping Springs City Council.

CITY OF DRIPPING SPRINGS:

by: _____
Bill Foulds Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

Attachment “A”

(INSERT BOND)

SUBDIVISION BONDBond No.: 7901102198Principal Amount: \$1,304,045.47

KNOW ALL MEN BY THESE PRESENTS, that we
Meritage Homes of Texas, LLC
8920 Business Park Drive, Suite 350, Austin, TX 78759
 as Principal, and
Nationwide Mutual Insurance Company
7 World Trade Center, 37th Floor, 250 Greenwich Street, New York, NY 10007 a OH
Corporation, as Surety, are held and firmly bound unto
City of Dripping Springs,
511 Mercer Street, Dripping Springs, TX 78620
 as Obligee, in the penal sum of
One Million Three Hundred Four Thousand Forty Five and 47/100 _____
 _____ (Dollars) (\$ 1,304,045.47 _____), lawful money of the
 United States of America, for the payment of which well and truly to be made, we bind ourselves,
 our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these
 presents.

WHEREAS, Meritage Homes of Texas, LLC has agreed to construct in
Big Sky Ranch, Phase 4 Subdivision, in _____ Dripping Springs, TX the following
 improvements:

Grading, Erosion, Sanitary, Storm, Paving, Concrete, Curb, Signage & Water

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said
 Principal shall construct, or have constructed, the improvements herein described, and shall save the
 Obligee harmless from any loss, cost or damage by reason of its failure to complete said work, then
 this obligation shall be null and void, otherwise to remain in full force and effect, and the Surety,
 upon receipt of a resolution of the Obligee indicating that the improvements have not been installed
 or completed, will complete the improvements or pay to the Obligee such amount up to the
 Principal amount of this bond which will allow the Obligee to complete the improvements.

Upon approval by the Obligee, this instrument may be proportionately reduced as the public
 improvements are completed.

Signed, sealed and dated, this 14th day of July, 2022

Meritage Homes of Texas, LLC

Principal

By: Glen A. Tule

GLEN A. TULE

VP - NATIONAL LAND DEVELOPMENT

Nationwide Mutual Insurance Company

Surety

By: James I. Moore

James I. Moore Attorney-in-Fact



Nationwide Mutual Insurance Company

Home Office: Columbus, Ohio
Surety Administrative Office:
7 World Trade Center, 37th Floor
250 Greenwich Street
New York, NY 10007-0033

IMPORTANT NOTICE

Notice of claim may be made by contacting the following:

You may contact your agent.

You may call Nationwide Mutual Insurance Company at 1-800-421-3535.

You may write to Nationwide Mutual Insurance Company at the following address:

Nationwide Mutual Insurance Company
1 Nationwide Plaza
Columbus, Ohio 43215
ATTN: Claim Department

You may contact the Texas Department of Insurance to obtain the address of the surety company to which any notice of claim should be sent, and to obtain information on companies, coverages, rights or complaints at: 1-800-252-3439

You may write to the Texas Department of Insurance at the following address:

P.O. Box 149104
Austin, Texas 78714-9104
Fax number: (512) 475-1771
Web: <http://www.tdi.state.tx.us>
Email: ConsumerProtection@tdi.state.tx.us

CLAIM OR PREMIUM DISPUTES

Should you have a dispute concerning your premium or about a claim you should contact the agent first. You may also contact the Texas Department of Insurance.

STATE OF ILLINOIS

COUNTY OF DUPAGE}

On July 14, 2022, before me, Lisa Marotta, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn, personally appeared, James I Moore known to me to be Attorney-in-Fact of Nationwide Mutual Insurance Company the corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument in behalf of the said corporation, and duly acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.

My Commission Expires, February 7, 2026


Lisa Marotta, Notary Public

Commission No. 946275



KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:

**JAMES I MOORE, STEPHEN T KAZMER, DAWN L MORGAN, MELISSA SCHMIDT, AMY WICKETT,
KELLY A GARDNER, JENNIFER J MCCOMB, TARIESE M PISCOTTO, DIANE M RUBRIGHT,
MARTIN MOSS**

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.



Antonio C. Albanese, Vice President of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF NEW YORK: ss

On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.



Stephanie Rubino McArthur
Notary Public, State of New York
No. 02MC6270117
Qualified in New York County
Commission Expires October 19, 2024

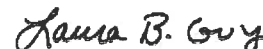


Notary Public
My Commission Expires
October 19, 2024

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 14th day of July, 2022.



Assistant Secretary



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Aaron Reed, Public Works Director

Council Meeting Date: August 02, 2022

Agenda Item Wording: **Approval of a Resolution Accepting Improvements and Approving and Accepting a Maintenance Bond for Driftwood Subdivision Wastewater Extension Improvements**

Agenda Item Requestor:

Summary/Background: Jimmy Evans Company has completed Wastewater Extension Improvements for Driftwood Subdivision and provided a 2 year Maintenance Bond. City staff has inspected the project throughout all stages of construction. The City Engineer has completed a final inspection and the Design Engineer has provided concurrence. All improvements have been built per plan.

**Commission
Recommendations:**

**Recommended
Council Actions:** City Staff recommends approval

Attachments:

Next Steps/Schedule: Send to City Secretary for execution.

CITY OF DRIPPING SPRINGS

RESOLUTION NO. 2022- **ACCEPTING IMPROVEMENTS AND APPROVING A MAINTENANCE
BOND FOR DRIFTWOOD SUBDIVISION WASTEWATER EXTENSION
IMPROVEMENTS**

A RESOLUTION OF THE CITY OF DRIPPING SPRINGS, TEXAS (“CITY”), ACCEPTING WASTEWATER EXTENSION IMPROVEMENTS AND APPROVING AND ACCEPTING A MAINTENANCE BOND FOR DRIFTWOOD SUBDIVISION WASTEWATER EXTENSION, PROVIDING FOR EFFECTIVE DATE; AND PROPER NOTICE & MEETING

WHEREAS, Jimmy Evans Company, Ltd. (“Contractor”) recently completed and the City Engineer for the City of Dripping Springs has inspected the wastewater improvements (“Improvements”) for Driftwood Subdivision Wastewater Extension; and

WHEREAS, the City desires to accept as being complete in accordance with applicable development the Improvements at Driftwood Subdivision Wastewater Extension; and

WHEREAS, the City of Dripping Springs City Council (“City Council”) seeks the Contractor to provide a Maintenance Bond (Attachment “A”) conditioned to guarantee for the period of Two (2) Years from and after the date of substantial completion of the Improvements, guaranteeing the materials and workmanship related to Contractor’s Improvements; and

WHEREAS, this Resolution conforms with the Maintenance and Guarantee regulation of the City’s Code requiring all public improvements be free from defects for a period of two (2) years; and

WHEREAS, substantial completion of the Work was verified by engineer letter (Attachment “B”) as of July 8, 2022 and the maintenance bond period of Two (2) Years begins on the date of acceptance; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City to approve this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Dripping Springs City, Texas, that:

1. The foregoing recitals are adopted as facts and are incorporated into this Resolution by reference as findings of fact as if expressly set forth herein.
2. The City Council hereby accepts the Wastewater Improvements in the Driftwood Subdivision Wastewater Extension.
3. The City Council hereby approves and accepts the Contractor's proposed Maintenance Bond No. 4448588MNT, from SureTec Insurance Company ("Insurer"), included and attached herein (Attachment "A").
4. Conditioned upon the fiscal guarantee for maintenance from the Contractor and the Insurer, the City shall assume responsibility for the repair, maintenance, and regulation of the Improvements for the benefit of the public.
5. The City Council hereby authorizes the Mayor or the Mayor's designee to execute any documentation on the City's behalf necessary to effectuate the intent and purpose of this Resolution.
6. This Resolution shall take effect immediately upon passage.
7. The meeting at which this Resolution was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

PASSED & APPROVED this, the day of , 2022, by a vote of ____ (ayes) to ____ (nays) to ____ (abstentions) of the City Council of Dripping Springs, Texas.

CITY OF DRIPPING SPRINGS:

by: _____
Mayor Bill Foulds Jr.

ATTEST:

Andrea Cunningham, City Secretary

Attachment “A”

(Insert Maintenance Bond No. 4448588MNT: Jimmy Evans Company, Ltd. and SureTec Insurance Company)



CONSULTING. ENGINEERING. CONSTRUCTION.

July 8th, 2022

Mr. Aaron Reed, P.E.
Public Works Director
City of Dripping Springs
511 Mercer Street
Dripping Springs, Texas 78620

**RE: Engineer's Concurrence Letter
Driftwood Phase 1 WW Extension**

Dear Aaron:

I, the undersigned professional engineer, have made a final visual inspection of the Driftwood Phase 1 WW Extension construction project. Furthermore, I have walked the project with the contractor, Jimmy Evans Company. I, and other Atwell, LLC staff members, have also visited the project site during construction and observed that the planned infrastructure, including the associated wet well, utilities and various site improvements, were constructed in accordance with the approved plans, with insignificant deviations. Lift station improvements will be submitted at a future date with subsequent site development plan.

Furthermore, it is my understanding that the punch list items have been addressed to the satisfaction of the City of Dripping Springs. I, therefore, verify the adequate completion of the project.

If you have any questions regarding this project, please contact me by phone at (512) 293-1983, or by email at cschedler@atwell-group.com.

Respectfully,
ATWELL, LLC
TBPE Firm No. 12242

Chris Schedler, P.E.
Construction Project Manager


7.11.22



SureTec Insurance Company

2103 CityWest Boulevard, Suite 1300
Houston, TX 77042
713-812-0800

Bond No. 4448588MNT

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that we Jimmy Evans Company, Ltd. as Principal, and SureTec Insurance Company, a corporation organized under the laws of the State of Texas, and duly authorized to do business in the State of Texas as Surety, are held and firmly bound unto City of Dripping Springs as Obligee, in the penal sum of One Million Five Hundred Fifty Nine Thousand One Hundred Seventeen and 45/100s (\$1,559,117.45) to which payment well and truly to be made we do bind ourselves, and each of our heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal has completed, and owner has inspected and accepted as being complete in accordance with applicable design documents (failing which, this bond shall become effective only upon such completion and inspection) that certain work (herein referred to as the "Work") described as: Driftwood Subdivision Ph. 1 - Wastewater Extension.

WHEREAS, said Obligee requires that the Principal furnish a bond conditioned to guarantee for the period of Two (2) year (s) after substantial completion of the Work against defects in workmanship and materials which are the responsibility of the Principal under the contract under which the Work was constructed, and which did not appear prior to the final completion of the Work.

NOW THEREFORE, THE CONDITIONS OF THIS OBLIGATION IS SUCH that, if the Principal shall indemnify the Obligee for all loss that the Obligee may sustain by reason of defective materials or workmanship which may first become apparent, and with respect to which written notice is delivered to Surety, before the expiration of the period of Two (2) year (s) from and after date of substantial completion of the Work, then this obligation shall be void, otherwise to remain in full force and effect.

This obligation does not cover normal wear and tear of materials, misuse or abuse by the Obligee or third parties, failure of Owner to perform owner-required maintenance, nor

any defects known to Obligee prior to final completion of the Work nor any defects discovered or occurring after the expiration of the period set forth above.

Surety's liability on any performance bond previously executed in connection with the Work shall terminate automatically upon acceptance of this Bond and Surety's liability shall thereafter be determined exclusively in accordance with the terms of this Bond.

No right of action shall accrue hereunder to or for the benefit of any person or entity other than the Obligee named herein, nor shall any suit be filed or action maintained on this bond more than twenty five (25) months after the date of the earliest timely notice of defect by Obligee to Surety.

SIGNED, SEALED AND DATED THIS 11th day of July, 2022.

Jimmy Evans Company, Ltd.

Principal

By: 

SureTec Insurance Company

By: 

Brad Ballew, Attorney-in-Fact

POA# 4221356

JOINT LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That SureTec Insurance Company, a Corporation duly organized and existing under the laws of the State of Texas and having its principal office in the County of Harris, Texas and Markel Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the state of Illinois, and having its principal administrative office in Glen Allen, Virginia, does by these presents make, constitute and appoint:

David S. Ballew, Brad Ballew, Connie Davis, David Fernea

Their true and lawful agent(s) and attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal and deliver for and on their own behalf, individually as a surety or jointly, as co-sureties, and as their act and deed any and all bonds and other undertaking in suretyship provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

Fifty Million and 00/100 Dollars (\$50,000,000.00)

This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolutions adopted by the Board of Directors of SureTec Insurance Company and Markel Insurance Company:

"RESOLVED, That the President, Senior Vice President, Vice President, Assistant Vice President, Secretary, Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney, of the company, qualifying the attorney or attorneys named in the given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the SureTec Insurance Company and Markel Insurance Company, as the case may be, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."

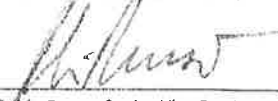
IN WITNESS WHEREOF, Markel Insurance Company and SureTec Insurance Company have caused their official seal to be hereunto affixed and these presents to be signed by their duly authorized officers on the 18th day of November, 2020.

SureTec Insurance Company

By: 
Michael C. Keimig, President



Markel Insurance Company


By: 
Robin Russo, Senior Vice President

Commonwealth of Virginia
County of Henrico SS:

On this 18th day of November, 2020 A. D., before me, a Notary Public of the Commonwealth of Virginia, in and for the County of Henrico, duly commissioned and qualified, came THE ABOVE OFFICERS OF THE COMPANIES, to me personally known to be the individuals and officers described in, who executed the preceding instrument, and they acknowledged the execution of same, and being by me duly sworn, disposed and said that they are the officers of the said companies aforesaid, and that the seals affixed to the proceeding instrument are the Corporate Seals of said Companies, and the said Corporate Seals and their signatures as officers were duly affixed and subscribed to the said instrument by the authority and direction of the said companies, and that Resolutions adopted by the Board of Directors of said Companies referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal at the County of Henrico, the day and year first above written.




By: 
Donna Donavant, Notary Public
My commission expires 1/31/2023

We, the undersigned Officers of SureTec Insurance Company and Markel Insurance Company, do hereby certify that the original POWER OF ATTORNEY of which the foregoing is a full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, we have hereunto set our hands, and affixed the Seals of said Companies, on the 11th day of July, 2022.

SureTec Insurance Company
By: 
M. Brent Beaty, Assistant Secretary

Markel Insurance Company
By: 
Richard R. Grinnan, Vice President and Secretary

SureTec Insurance Company

THIS BOND RIDER CONTAINS IMPORTANT COVERAGE INFORMATION

Statutory Complaint Notice/Filing of Claims

To obtain information or make a complaint: You may call the Surety's toll free telephone number for information or to make a complaint or file a claim at: 1-866-732-0099. You may also write to the Surety at:

SureTec Insurance Company
9737 Great Hills Trail, Suite 320
Austin, Tx 78759

You may contact the Texas Department of Insurance to obtain information on companies, coverage, rights or complaints at 1-800-252- 3439. You may write the Texas Department of Insurance at:

PO Box 149104
Austin, TX 78714-9104
Fax#: 512-490-1007
Web: <http://www.tdi.state.tx.us>
Email: ConsumerProtection@tdi.texas.gov

PREMIUM OR CLAIMS DISPUTES: Should you have a dispute concerning your premium or about a claim, you should contact the Surety first. If the dispute is not resolved, you may contact the Texas Department of Insurance.



DRIPPING SPRINGS
Texas

EMPLOYEE PERFORMANCE EVALUATION

Employee Name: Michelle Fischer

Department: Administration

Current Position: City Administrator

Supervisor: Mayor & City Council

Time in Current Position: 04/04/2000

Second-level Supervisor: N/A

Time with Organization: Since 02/1998

90 Day Review: ☐

Annual Review: ☐

SECTION A: REGULAR JOB DUTIES

Attach job description which includes job duties. Review job duties and their specific performance expectations to evaluate how well the employee is performing. Indicate next to each duty that the employee Exceeds Expectation (EE), Meets Expectation (ME), or Needs Improvement (NI) for the current review period. **Comments are required below for items marked Needs Improvement (NI).**

Job Duty	Level of Expectation Met	Comment
(List duties in job description)		
Plans, organizes, and coordinates the organization of City Administration, City Staff, and City Departments to ensure a coordinated and efficient effort to meet the policies, goals and objectives established by the Mayor, City Council, Commissions, and various Committees.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Directs personnel matters as provided in the Personnel Manual.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	

Manages and supervises assigned operations to achieve goals within available resources; plans and organizes daily workloads and staff assignments; reviews progress and directs changes as needed.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Assists in the development of short- and long-range plans; gathers, interprets, and prepares data for studies, reports, and recommendations; coordinates activities with other employees and agencies as needed.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Oversees Administration, Finance, Legal, Municipal Court, Emergency Management, Information Technology, Communications & Marketing, and Parks & Community Services Departments.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Assists in carrying out Comprehensive Plan.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Assists City Treasurer/Finance Officer in preparation of the annual budget and budget amendments including obtaining budget input and recommendations from Commissions, Committees, and Boards.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Explains, interprets, and provides guidance regarding applicable codes related to lighting and sign ordinance to architects, engineers, contractors, developers, owners, and other interested parties in coordination with the Building Official and Development Department.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Reviews current trends and developments and assists in preparing revisions to City ordinances and local regulations.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Performs research on ordinances as assigned in order to evaluate and recommend improvements to ordinances.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Makes recommendations and carries out the City's Legislative Program as director.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	

Resolves complex and sensitive customer service issues, either personally, by telephone or in writing. Maintains records and documents of customer service issues and resolutions.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Attends City Council, Commission, Committee, and Board meetings as needed, including those held outside normal business hours.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Works with the City Secretary to prepare agendas, review meeting minutes, and prepare resolutions and ordinances for the Council to consider.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Serves as support staff for the Office of the Mayor and City Council.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Coordinates and oversees the work of consultants hired by the Council as relates to areas of oversight.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Represents the City with other governmental agencies and officials.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Monitors the performance of departments and recommends corrective action where necessary.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Prepares reports and other information for submission to the Council, Commissions, Boards, and, Committees. Administers and coordinates grants applied for and received by the City.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Performs duties and responsibilities of the Deputy City Administrator in the Deputy Administrator's absence.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Performs all other duties as assigned.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	

SECTION B: JOB PERFORMANCE EXPECTATIONS

Evaluate the employee's job performance related to specific performance standards dimensions. Indicate Exceeds Expectation (EE), Meets Expectation (ME), or Needs Improvement (NI) for the current review period. **Comments are required for items marked Exceeds Expectation (EE) or Needs Improvement (NI).**

Performance Standard Dimension	Level of Expectation Met	Comment
Job Knowledge	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Quality of Work	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Job Productivity	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Judgment/Problem Solving	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Teamwork/Cooperation/Attitude	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Communications/Customer Service	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Attendance/Punctuality	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Adaptability/Creativity/Initiative	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Accountability	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Dependability/Time Management	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Records Management/Procedures	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Supervisory Skills (if Supervisor)	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	

SECTION C: ACCOMPLISHMENTS & GOAL SETTING

Goals should add value to the department and/or support the department's performance. Goals listed below may be on-going projects or initiatives. In addition, goals may be set to improve individual performance that is not being addressed through formal training and development opportunities (Section D).

Accomplishments for the Current Review Period

List goals set during the prior review period. Indicate Exceeds Expectation (EE), Meets Expectation (ME), or Needs Improvement (NI) for the current review period. **Comments are required for each item marked with Exceeds Expectations (EE) or Needs Improvement (NI) for each goal, project or initiative.**

Current Goal/Project/Initiative	Expectation/Milestones	Level of Expectation Met
		<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI Comment:
		<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI Comment:
		<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI Comment:
		<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI Comment:
		<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI Comment:

Future Goals

Future goals are established for the next performance period (and beyond) and may be based on input from the employee. For any multiyear goals, set an expectation/milestone can be accomplished within the next review period.

Future Goal/Project/Initiative	Expectation/Milestones

SECTION D: TRAINING AND DEVELOPMENT**Training and Development for the Current Review Period**

Has the employee completed all required City of Dripping Springs training? ☐ Yes ☐ No
Enter required training.

If not completed, explain?

Future Training and Development

List training and development activities to be completed during the next review period.

Training or Development Activity to be Completed	Deadline

SECTION E: CORRECTIVE ACTION AND COACHING

Describe any employee conduct issues or policy violations that have been discussed with the employee during the evaluation period. Include (with dates) any employee documented coaching/counseling and any corrective action(s) taken.

SECTION F: SUPERVISOR COMMENTS

Include a summary statement or any additional comments/coaching relating to topics not previously covered.

Employee Comments: _____

Employee Signature: _____ **Date:** _____

The employee signature indicates receipt of the evaluation but does not necessarily reflect agreement with the evaluation ratings or comments.

Supervisor Signature: _____ **Date:** _____



DRIPPING SPRINGS
Texas

EMPLOYEE PERFORMANCE EVALUATION

Employee Name: Ginger Faught

Department: Administration

Current Position: Deputy City Administrator

Supervisor: Mayor & City Administrator

Time in Current Position: 05/11/2004

Second-level Supervisor: N/A

Time with Organization: Since 12/2000

90 Day Review: ☐

Annual Review: ☐

SECTION A: REGULAR JOB DUTIES

Attach job description which includes job duties. Review job duties and their specific performance expectations to evaluate how well the employee is performing. Indicate next to each duty that the employee Exceeds Expectation (EE), Meets Expectation (ME), or Needs Improvement (NI) for the current review period. **Comments are required below for items marked Needs Improvement (NI).**

Job Duty	Level of Expectation Met	Comment
(List duties in job description)	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Manages and supervises assigned operations to achieve goals within available resources; plans and organizes daily workloads and staff assignments; reviews progress and directs changes as needed.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Assists in the development of short- and long-range plans; gathers, interprets, and prepares data for studies, reports, and recommendations; coordinates activities with other employees and agencies as needed.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	

Oversees City's utility services in coordination with the Public Works Director.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Liaison with Solid Waste Provider, Pedernales Electric Cooperative, right-of-way franchise users including cable, telecommunications, and natural gas.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Oversees City's Public Works, Building, and Development Departments.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Assist in carrying out Comprehensive Plan.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Assists in budget preparation and execution.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Assists in management the Code Enforcement Department.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Explains, interprets, and provides guidance regarding applicable codes to architects, engineers, contractors, developers, owners and other interested parties; Answers questions regarding codes and requirements.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Reviews current trends and developments and assists in preparing revisions to City ordinances and local regulations.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Performs research on ordinances as assigned in order to evaluate and recommend improvements to ordinances.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Responds to complex and sensitive development issues. Resolves complex and sensitive customer service issues, either personally, by telephone or in writing. Maintains records and documents of customer service issues and resolutions.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	

Attends City Council, Commission, Committee, and Board meetings as needed, including those held outside normal business hours.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Serves as support staff for the Office of the Mayor and City Council.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Ensures cooperative working environment and responds to employee grievances.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Performs duties and responsibilities of the City Administrator in the Administrator's absence.	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Performs all other duties as assigned	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	

SECTION B: JOB PERFORMANCE EXPECTATIONS

Evaluate the employee's job performance related to specific performance standards dimensions. Indicate Exceeds Expectation (EE), Meets Expectation (ME), or Needs Improvement (NI) for the current review period. **Comments are required for items marked Exceeds Expectation (EE) or Needs Improvement (NI).**

Performance Standard Dimension	Level of Expectation Met	Comment
Job Knowledge	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Quality of Work	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Job Productivity	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Judgment/Problem Solving	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Teamwork/Cooperation/Attitude	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Communications/Customer Service	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Attendance/Punctuality	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Adaptability/Creativity/Initiative	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Accountability	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Dependability/Time Management	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Records Management/Procedures	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	
Supervisory Skills (if Supervisor)	<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI	

SECTION C: ACCOMPLISHMENTS & GOAL SETTING

Goals should add value to the department and/or support the department's performance. Goals listed below may be on-going projects or initiatives. In addition, goals may be set to improve individual performance that is not being addressed through formal training and development opportunities (Section D).

Accomplishments for the Current Review Period

List goals set during the prior review period. Indicate Exceeds Expectation (EE), Meets Expectation (ME), or Needs Improvement (NI) for the current review period. **Comments are required for each item marked with Exceeds Expectations (EE) or Needs Improvement (NI) for each goal, project or initiative.**

Current Goal/Project/Initiative	Expectation/Milestones	Level of Expectation Met
		<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI Comment:
		<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI Comment:
		<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI Comment:
		<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI Comment:
		<input type="checkbox"/> EE <input type="checkbox"/> ME <input type="checkbox"/> NI Comment:

Future Goals

Future goals are established for the next performance period (and beyond) and may be based on input from the employee. For any multiyear goals, set an expectation/milestone can be accomplished within the next review period.

Future Goal/Project/Initiative	Expectation/Milestones

SECTION D: TRAINING AND DEVELOPMENT**Training and Development for the Current Review Period**

Has the employee completed all required City of Dripping Springs training? ☐ Yes ☐ No
Enter required training.

If not completed, explain?

Future Training and Development

List training and development activities to be completed during the next review period.

Training or Development Activity to be Completed	Deadline

SECTION E: CORRECTIVE ACTION AND COACHING

Describe any employee conduct issues or policy violations that have been discussed with the employee during the evaluation period. Include (with dates) any employee documented coaching/counseling and any corrective action(s) taken.

SECTION F: SUPERVISOR COMMENTS

Include a summary statement or any additional comments/coaching relating to topics not previously covered.

Employee Comments: _____

Employee Signature: _____ **Date:** _____

The employee signature indicates receipt of the evaluation but does not necessarily reflect agreement with the evaluation ratings or comments.

Supervisor Signature: _____ **Date:** _____

Second level Supervisor Signature: _____ **Date:** _____

The second level supervisor is responsible for reviewing the performance evaluation with the supervisor prior to it being discussed with the employee. Signature indicates that this review has occurred.

City	Retirement Contribution	Retirement Matching Ratio	Vacation Days	Holidays
Bastrop	6%	2:1	Based on service years completed, 10 – 20 days annually for regular full-time employees; full-time firefighters earn 14 – 28 days annually	13
Bee Cave	7%	2:1	DK	DK
Boerne	7%	2:1	DK	11
Buda	7%	2:1	80	14
Burnett	7%	2:1	80-160	13
Dripping Springs	6%	2:1	than 1 year; 7 hours per month if employed 1 to 4 years; and 10 hours per month if employed more than 4 years, but less than 10 years. A full-time regular employee who has been employed more than 10 years shall receive 14 hours per month of vacation leave.	13
Fredericksburg	7%	2:1	Combined Vacation and Sick leave; 8 hours/month 1st year, depends on employee's length of service	12
Horseshoe Bay		Contributes 5% of employee's base salary to a self-administered 457b account. The City will also match contributions by the employee up to an additional 5%. The City's base contribution will increase to 7.5% after five years of continual service.	Accrued at 80 hours per year for the first five years of continual employment, 120 hours per year after five years until ten years of continual employment, and 160 hours per year after ten years of continual employment.	14
Kyle	7%	2:1	1-9 years of service: 10 days per year 10-19 years of service: 15 days per year 20+ years of service: 18 days year.	13
Lago Vista	6%	2:1	10 days (year 1-5) add one day each year after five years up to maximum of 20 days	11
Lakeway	7%	2:1	8 hours per month, at 5 year increases to 10 hours per month, at 10 years increases to 12 hours per month. Max accrual is 240 hours. Vacation hours are paid out on termination of employment for any reason.	
Liberty Hill	7%	2:1	DK	DK
Marble Falls	7%	2:1	120-240hrs	12

Pflugerville	7%	2:1	15 days per year minimu	11 plus 3 personal holidays
Rollingwood	7%	2:1	80 hrs	15
Westlake Hills	7%	2:1	12 days	10